

WEST BRANCH TOWNSHIP

AGENDA

File

FEBRUARY 18TH, 2025 7:00 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. PUBLIC COMMENT (3 minute per person maximum)**
- 6. ACTION ITEMS**
 - A. APPROVAL OF MINUTES**
 - B. JOB BILLS**
 - C. JOB BUDGET**
 - D. FINANCIAL**
 - E. BUDGET**
 - F. PAYMENT OF BILLS**
- 7. REPORTS**
 - A. ZONING ADMINISTRATOR**
 - B. ASSESSORS REPORT**
 - C. PLANNING COMMISSION**
 - D. PETER WHITE PUBLIC LIBRARY LIAISON**
 - E. JOINT OPERATIONS**
 - A. MEETING REVIEW**
- 8. RECREATION TEAM**
 - A. SVEN GONSTEAD**
- 9. SOA**
- 10. CORRESPONDENCE**
- 11. OLD BUSINESS**
 - A. COPIER**
- 12. NEW BUSINESS**
 - A. MAY ELECTION**
 - B. MCTA MEETINGS – BOR NOTICE**
 - C. NAME PLAQUES**
- 13. EXTENDED PUBLIC COMMENT (3 minute per person maximum)**
- 14. BOARD COMMENT**
- 15. ADJOURNMENT**

WEST BRANCH TOWNSHIP
REGULAR MEETING

FEBRUARY 18TH, 2025 7:00PM

Roll call was taken by Supervisor Kris Shaw. Members present included Supervisor Kris Shaw, Clerk Deena Barnhart, Treasurer Catherine Shaw, Trustee Laurie Beauchamp, and Trustee Matthew Barnhart. Also present were Zoning Administrator Mike Beltz, Greg Hardy, and Sven Gonstead: Planner for Maquette County.

AGENDA: A motion to approve the Agenda was made by Deena Barnhart and supported by Laurie Beauchamp. M/C

PUBLIC COMMENT: None at this time

MINUTES: A motion to approve the Regular Meeting minutes from January 14, 2024 meeting was made by Laurie Beauchamp and supported by Deena Barnhart. M/C

JOB BILLS PAYABLE: A motion to pay the JOB bills totaling \$24,753.85 was made by Kris Shaw and supported by Catherine Shaw. M/C

JOB BUDGET REPORT: A motion to approve the JOB budget was made by Kris Shaw and supported by Catherine Shaw. M/C

FINANCIAL REPORT: A motion to approve the Financial Report as presented was made by Matthew Barnhart and supported by Deena Barnhart. M/C

Discussion was held about a CD that is up for renewal in May and possibly using it for road repairs.

BUDGET REPORT: A motion to approve the Budget with the movement of \$1,723.75 from the General Fund to Relief Fund Buildings and Grounds Purchases was made by Kris Shaw and supported by Matthew Barnhart. M/C

BILLS PAYABLE: A motion to pay the total bills totaling \$25,167.21 was made by Catherine Shaw and supported by Laurie Beauchamp. M/C

ZONING ADMINISTRATOR: Zoning Administrator Mike Beltz reported he issued no permits but he did receive a call from a realtor asking about one unit per parcel in our zoning wording. He also reported the Planning Commission Chairperson had asked him about looking into for zoning at Sawyer.

ASSESSOR REPORT: Assessor Cameron Fuess sent a report; which is on file, stating that he was ready for the upcoming Board of Review in March. He provided the Board with the Poverty Guidelines with Asset Test for Board approval. Assessment announcements will be coming out soon. A motion to approve the Poverty Exemption Guidelines was made by Kris Shaw and supported by Catherine Shaw. M/C

PLANNING COMMISSION: Laurie Beauchamp reported on the Planning Commission meeting she attended. They elected new officers, Ray Johnson is now the chairperson, Nellie Turton is Vice Chair, and Brandon Chimko is Secretary. The next meeting will be held on March 10th at 7pm and they will be discussing research for solar panel zoning.

PETER WHITE LIBRARY: Nothing at this time.

RECREATION TEAM: The recreation team met in January, they are working on a DNR grant. Sven Gonstead from Marquette County was present and he shared a power point with information about the Little Trout Lake Park re-do. He also shared plans for the Silver Lead Greenway project the County is beginning this year at Sawyer with a trailhead beginning at the Air Museum. More information can be found at mqtcoplan.org/ltl

JOINT OPERATIONS: Minutes are on file.

Water Authority reported that the water rates are going up to \$55.00

SOA: Nothing at this time.

CORRESPONDENCE: All correspondence are on file.

OLD BUSINESS:

A. COPIER: Still collecting bids.

NEW BUSINESS:

A. MAY ELECTION: Deena Barnhart reported there will be an election in May for Gwinn Community Schools.

B. MCTA BOR Notice: Information for BOR and Budget Hearings needs to be to them by February 26.

C. NAME PLAQUES: Discussion was held about purchasing name plaques.

EXTENDED PUBLIC COMMENT: None

BOARD COMMENT: Catherine Shaw stated that minimum wage is going up. Deena Barnhart stated it has already been adjusted for employees. Catherine Shaw stated the last day for tax collection is February 28 from 9am-5pm. Deena Barnhart stated that budget workshops will need to be scheduled, she will set up time with the board. Kris Shaw asked everyone to keep in mind the maintenance person we have been talking about.

Meeting adjourned at 8:45 pm


Submitted by Deena Barnhart, Clerk