

**WEST BRANCH TOWNSHIP  
AGENDA**

File

**NOVEMBER 18 , 2025 7:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT (3 minute per person maximum)
6. ACTION ITEMS
  - A. APPROVAL OF MINUTES
  - B. JOB BILLS
  - C. JOB BUDGET
  - D. FINANCIAL
  - E. BUDGET
  - F. PAYMENT OF BILLS
7. REPORTS
  - A. JOINT OPERATIONS/MEETING REVIEW
  - B. ASSESSOR REPORT
  - C. ZONING ADMINISTRATOR
  - D. MARQ-TRAN BOARD: NEXT MEETING NOVEMBER 20, 2025 6PM
  - E. PLANNING COMMISSION: NEXT MEETING JANUARY 26, 2026 @7PM
  - F. CEMETERY BOARD
  - G. PETER WHITE PUBLIC LIBRARY LIAISON
  - H. BOARD OF REVIEW
  - I. RECREATION TEAM
  - J. SOA
8. CORRESPONDENCE
9. OLD BUSINESS
  - A. SNOWPLOWING
  - B. BOARDS AND COMMISSIONS APPOINTMENTS
10. NEW BUSINESS
  - A. CEMETERY ORDINANCE ADOPTION
  - B. FIRE EXTINGUISHER/KITCHEN
  - C. VOTING EQUIPMENT
  - D. SUPERVISOR LAPTOP
  - E. ADMIN/MAINTAINANCE WORKER HANDBOOK
11. EXTENDED AGENDA ITEMS – WEBSITE, TRANSFER STATION PASSES/FEEES, PLAT BOOKS, PAYROLL DATES, RISK ASSESSMENT
12. EXTENDED PUBLIC COMMENT (3 minute per person maximum)
13. BOARD COMMENT –
14. ADJOURNMENT

**NEXT TOWNSHIP MEETING: DECEMBER 16 @ 7PM**