

# Section A: Applicant Site and Project Information

## Instructions:

1. Click **Save** to save changes.
2. See the Michigan Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

### Michigan Natural Resources Trust Fund Application

*This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a recreation grant.*

Is the application for site development or land acquisition?

Development

Acquisition

**\*Name of Applicant (Government Unit)**

*West Branch Township - Marquette County*

**\*UEI Number**

*I38382477703*

**\*SIGMA Vendor Number**

*CV0029269*

**\*SIGMA Address Code**

*AD28F*

**\*Name of Authorized Representative**

*Kris Shaw*

**\*Title**

*West Branch Township Supervisor*

**Address**

*1016 County Rd 545 N*

**City**

*Skandia*

**State**

*MI*

**\*ZIP**

*49885*

**\*County**

*Marquette County*

**Telephone**

*(906) 942-7400*

**\*E-mail**

*krisshawsupervisor@westbranchtownship.net*

**\*State House District**

*District 109*

**\*State Senate District**

*District 38*

**\*U.S. Congress District**

*District 1*

**\*Proposal Title (Not to exceed 60 characters)**

*West Branch Township - Meyland Park*

**\*Proposal Description**

*The project includes the construction of two new 23 car gravel parking lots, each with two accessible parking spaces. An ADA aggregate pathway six feet wide or more connects all park elements. A regulation softball field with bleachers and dugouts, the bleachers will include an ADA aggregate paved wheelchair standing space. A bike rack will be of a style that retains a tire preventing bike from rolling off of the rack and interfering with wheel chair access to the adjacent pathway. The project also includes an accessible vault toilet building with ADA aggregate trail approach. Amenities include universally accessible picnic tables and trash/recycling containers. An accessible path will provide access to an elevated fishing pier at the Silver Lead Creek. This accessible path will also provide access for swimming. An accessible mat will be included to provide wheelchair access to the waters edge.*

<p><b>*Address of Site</b> 1016 County Road 545 N</p>	<p><b>*City, Village or Township of Site</b> Skandia</p>	<p><b>*Zip</b> 49885</p>										
<p><b>*Park Name</b> Meyland Park</p>	<p><b>*County in which Site is located</b> Marquette</p>											
<p><b>*Town, Range and Section Numbers of Site Location</b> <i>Letters must be upper-case: (examples: T02N, R13E, 22)</i></p>												
<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"><b>(Town)</b></td> <td style="width: 33%;"><b>(Range)</b></td> <td style="width: 33%;"><b>(Section)</b></td> </tr> <tr> <td>T46N</td> <td>R24W</td> <td>22</td> </tr> </table>	<b>(Town)</b>	<b>(Range)</b>	<b>(Section)</b>	T46N	R24W	22	<p><b>*Latitude/Longitude at park entrance</b></p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>(Latitude)</b></td> <td style="width: 50%;"><b>(Longitude)</b></td> </tr> <tr> <td>46.376500</td> <td>-87.283160</td> </tr> </table>		<b>(Latitude)</b>	<b>(Longitude)</b>	46.376500	-87.283160
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T46N	R24W	22										
<b>(Latitude)</b>	<b>(Longitude)</b>											
46.376500	-87.283160											

# Section B: Project Funding and Explanation of Match Sources

**Instructions:**

1. Click **Save** to save changes.
2. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

**SOURCES OF MATCHING FUNDS**

**PROJECT COST AMOUNTS**

<b>*Grant amount requested (round to the nearest hundred dollars)</b>	<i>\$400,000</i>
<b>Total Match (Must be at least 25% of total project cost)</b>	<i>\$172,000</i>
<b>Total Project Cost (Must equal the total estimated cost on Section C: Project Details page)</b>	<i>\$572,000</i>
Percentage of match commitment <b>(Must be at least 25% of total project cost)</b>	<i>30%</i>
a) General Funds or Local Restricted Funds (Applicant's own cash)	<i>\$172,000</i>
b) Force Account Labor/Materials (Applicant's own paid labor or materials)	
c) Federal or State Funds	

<b>*(2) Program Name</b>	<b>*Administering Agency</b>	
<b>*Contact Name for Administering Agency</b>	<b>*Telephone</b>	<b>*Amount</b>

\*Type of Funds

- |  |                                  |
|--|----------------------------------|
| <input type="checkbox"/> Grant funds awarded                       | <i>Date grant funds approved</i> |
| <input type="checkbox"/> Grant funds applied for, not yet approved | <i>Estimated approval date</i>   |
| <input type="checkbox"/> Appropriated funds                        | <i>Date appropriated</i>         |
| <input type="checkbox"/> <b>Other, explain</b>                     |                                  |

\*Is documentation containing the scope of work and budget for the other grant funds included with application?

<input type="checkbox"/>	<input type="checkbox"/>
Yes	No

\*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

<input type="checkbox"/>	<input type="checkbox"/>
Yes	No

Check to add program information for additional State or Federal funds that will be used as Match.

<b>*(3) Program Name</b>		<b>*Administering Agency</b>
<b>*Contact Name for Administering Agency</b>	<b>*Telephone</b>	<b>*Amount</b>

\*Type of Funds

Grant funds awarded

*Date grant funds approved*

Grant funds applied for, not yet approved

*Estimated approval date*

Appropriated funds

*Date appropriated*

**Other, explain**

\*Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes

No

\*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes

No

d) Cash Donations

e) Donated Labor and/or Materials

f) Donated Land Value (acquisition applications only)

# Section C2: Project Details

**Instructions:**

1. All required fields are marked with an \*.
2. Use the Save button to save text and calculate data on each page.
3. Save at least every 30 minutes to avoid losing data.
4. See the Michigan Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
5. You may upload a cost breakdown in the required uploads page as supporting documentation.

**Development Applications ONLY**

\* Applicant's current control of the site:

Fee Simple

Lease

Easement

Other (describe)

\*Age of Park 45  
Years

\* Acres 40.00

**Project Cost Estimate Table**

**YOU MUST CHOOSE SCOPE ITEM(S) FROM THE LIST IN THE DROP DOWN BOX.**

<u>SCOPE ITEM</u>	<u>DNR ONLY Accessibility Guidelines</u>	<u>QUANTITY</u>	<u>TOTAL ESTIMATED COST</u>
<i>Parking Lot – Aggregate</i>		2	\$63,100
<i>Paved ADA Parking Space(s)</i>		4	\$6,500
<i>Baseball or Softball Field</i>		1	\$180,000
<i>Tennis Court</i>		1	\$70,000
<i>Beach Access Mat</i>		1	\$3,000
<i>Bike Rack(s)</i>		1	\$1,200
<i>Fishing Pier or Dock</i>		1	\$25,000
<i>Landscaping with Native Plants</i>		1	\$40,000

*Picnic Table(s)*

*Recycle Bin(s)*

*Trash Bin(s)*

*Signage – ADA Parking Signs*

*Vault/Pit Toilet(s)*

*Bleacher(s)*

*Access Pathway 6' wide or more*

3	\$4,500
2	\$3,000
2	\$3,000
4	\$600
1	\$26,000
2	\$20,000
1200 lf	\$47,300

Select the plus sign button to create new rows.

Other:

--	--

**Do not list the aspects of project execution, such as labor, construction equipment, contingency, site work, grading or raw materials.**

Select the plus sign button to create new rows.

	<b>Permit Fees</b>	\$2,500
	<b>MNRTF Sign</b>	\$300
	<b>Subtotal</b>	\$496,000
<b>Engineering</b> <i>(These fees may not exceed 20% of subtotal)</i>		\$76,000
<b>Total Estimated Cost</b> <i>(Must equal Total Project Cost amount on Section B page.)</i>		<b>\$572,000</b>

## Section D: Justification of Need

### Instructions:

1. Click **Save** to save changes.
2. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

**\*1) If you are submitting multiple acquisition or development applications in the same recreation grant program, what is the priority for this application? (1 = highest)**

1

\*2) Is this a duplicate application that has been previously applied for funding under one of our Recreation Grant Programs that was not funded?

No  Yes

If yes, please list the application number. *TF25-0061*

Is this a duplicate application that is being applied for this application cycle under one of our Recreation Grant Programs?

No  Yes

\*3) What page(s) of your recreation plan is the need for the proposed project discussed?

*If proposed project is on only one page, please enter the page number in both boxes*

**From:**

**To:**

7

8

**From:**

**To:**

10

13

\*4) What was the date(s) of public meeting to discuss submission of the grant application?

*03/09/2026*

### Additional dates:

\*5) Did you gather public input from individuals with disabilities, their families, or advocates?

No  Yes

\*6) Are you the primary provider of recreation services to any surrounding communities, as documented in your recreation plan?

No  Yes

### List Communities:

*N/A*

**\*7) Explain how you plan to address safety considerations and crime prevention in the project area?**

*The park will be open from dawn until dusk to avoid use of the property after dark. Safety bollards will be added by the parking lot and roadways to prevent vehicles from entering pedestrian areas of the park. Signage will also be added to clearly mark parking, walkways and safety considerations. All park improvements will be long-standing permanently affixed products to avoid theft.*

**\*8) Explain how you will make the public aware of the project, as well as the efforts you will use to publicize and promote your project. Include marketing methods that will effectively communicate with persons with disabilities.**

*The improvements will be promoted and publicized in the widely distributed "Marquette Monthly" publication and on the township web site and on the township automated sign. I will be publicized at all township events including the annual pie sale and tailgate party and the car/tractor show. Softball field, and sport court will be publicized with area leagues for softball and pickleball. The ballfield will also be publicized in Skandia Township as part of their joint operations agreement.*

**\*9) Does the applicant have a formal recreation department or committee? Please explain below. For park committees, describe how members are appointed, their roles and responsibilities. List of members and meeting schedule.**

*The township has a formal recreation committee, made up of volunteers within the community. The committee is comprised of: Kris Shaw (Township Supervisor), Ray Johnson (Chairperson of the Planning Commission), Natalie Chmiko (Committee Treasurer), Nellie Turton, Michelle Christal, Brandon Chmiko, Catherine Shaw, Brenda Aldrich, Cherry Mashue, and Chris Sudinsky. Formal public meetings take place quarterly, with additional planning meetings scheduled, as needed.*

# Section E: Application History and Stewardship

**Instructions:**

1. Click **Save** to save changes.
2. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

	<u>NO</u>	<u>YES</u>
<p><i>*1) Questions 1 is for acquisition applications only - for development projects, leave blank and move to question 2.</i></p> <p>Will the applicant have adequate funds on hand to complete the acquisition transaction without any third party assistance (i.e. loans, lines of credit, etc.) <b>until partial reimbursement and final audit is completed</b> (approximately 180 days after closing)?</p>		
[]	[]	[]
<p>If yes, please provide documentation that supports this on the Required Attachments page.</p>		
<p><i>*2) Has applicant received DNR recreation grant(s) in the past?</i></p>		
	[X]	[]
<p><i>*3) Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years?</i></p> <p><i>(If yes, provide comments below.)</i></p>		
	[X]	[]
<p><i>* 4) Does applicant have a known unresolved conversion of grant-assisted parkland?</i></p> <p><i>(Note: a conversion is a change from public outdoor recreation use to some other use.)</i></p> <p><i>(If yes, provide comments below.)</i></p>		
	[X]	[]
<p><i>*5) Does applicant have a "residents only" policy for this park or other parks or recreation facilities?</i></p> <p><i>(If yes, provide comments below.)</i></p>		
	[X]	[]
<p><i>*6) Do you now or do you intend in the future to charge an entrance fee to the project site?</i></p> <p><i>(If yes, provide comments below.)</i></p>		
	[X]	[]
<p><b>*7) What is the applicant's current year budget for parks and recreation?</b></p> <p>\$193,000.00</p>		
<p><b>*8) What are the estimated operation and maintenance costs associated with the project?</b></p> <p>\$7,000.00</p> <p>Comments:</p>		

# Section F: Site Conditions

**Instructions:**

1. Complete the following property checklist on the environmental Conditions at the project site and adjacent areas, using information from the past ten years or longer, as appropriate.
2. If you answer **YES** or **UNKNOWN** to questions 1-15, you are required to prepare an environmental report. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
3. Click **Save** to save changes.

	<u>NO</u>	<u>YES</u>	<u>UNKNOWN</u>
*1) Does the applicant, landowner, or others have knowledge that any portion of the property is or has been used for industrial purposes, including manufacturing and/or minerals' processing or extraction (sand, gravel, oil, or gas) at this time or in the past?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*2) Does the applicant, landowner, or others have knowledge that any portion of the property is currently being used or has been used in the past for a gas station, motor vehicle service or repair facility, commercial printing facility, dry cleaners, photo developing lab, junkyard, landfill, waste treatment, storage, processing or recycling or disposal facility?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*3) Does the applicant, landowner, or others have knowledge that any of the following are or have in the past been stored, discarded, or used on the property – automotive or industrial batteries, pesticides or other chemicals used in agricultural practices, paints, industrial waste, or other chemicals in drums or other containers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*4) Does the applicant, landowner, or others have knowledge that fill dirt or other fill material of unknown origin is on this property or has in the past been placed on the property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*5) Does the applicant, landowner, or others have knowledge of any evidence of leaks, spills, or stains from a substance other than water at this time or in the past?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*6) Does the applicant, landowner, or others have knowledge that there are or have in the past been waste disposal pits, lagoons, or ponds on the property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*7) Does the applicant, landowner, or others have knowledge that there are at this time or have in the past been registered or unregistered storage tanks on the property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*8) Does the applicant, landowner, or others have knowledge that contaminated groundwater lies below the property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*9) If there is a water well on the property, does the applicant, landowner, or others have knowledge that contaminants have been identified in the well that exceeded legal standards or has the well been identified as contaminated by a government agency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*10) Has the landowner been notified about any current violations of environmental laws pertaining to activities on the property or does applicant, landowner, or others have knowledge about past violations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*11) Has the landowner been notified of any environmental assessments of the property that identified a) the presence of hazardous substances, petroleum products, or contamination; or b) the need for further assessment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*12) Does the applicant, landowner, or others have knowledge that any hazardous substances, unidentified waste materials, tires, or automotive or industrial batteries have been dumped above ground, buried, or burned on the property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*13) Is the property listed on any federal or state list of contaminated sites, including the site of a leaking underground storage tank?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*14) Does the applicant, landowner, or others have knowledge that any of the adjoining properties are currently being used or have been used in the past for the purposes listed in the previous questions 1-13?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*15) Has an environmental assessment been completed for the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*If yes, please provide documentation that supports this on the Required Attachments page.*

\*16) Are permits required for the development of the site?

If yes, please complete the following table:

TYPE OF PERMIT	PERMITTING AGENCY	EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINING PERMIT REQUIREMENTS
<i>Privy Permit</i>	<i>Marquette County Health Department</i>	<i>Assembled permit application forms</i>
<i>Building Permit</i>	<i>Marquette County</i>	<i>Assembled permit applications</i>
<i>Inland Lakes &amp; Streams</i>	<i>EGLE</i>	<i>Assembled permit applications</i>
<i>Soil Erosion</i>	<i>Marquette County</i>	<i>Assembled permit applications</i>

If 'Yes' or 'Unknown' was selected for any of the questions on this page, please explain here:

*Permit application are as noted above.*

# Section G: Natural Features of The Project Site

**Instructions:**

1. Click **Save** to save changes.
2. Great Lakes connecting waters are defined in the *Michigan Natural Resources Trust Fund Application Guidelines*.
3. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

**To the best of your knowledge, does the project site include:**

**\*Great Lakes shoreline or Great Lakes connecting water frontage?**

No

Yes

**\*Inland lake frontage?**

No

Yes

**\*River and/or tributary frontage?**

No

Yes

**If yes, name of water body:**

*Silver Lead Creek (W. Br. Chocolay R.*

**How many linear feet of frontage?**

1,900

Is the river or tributary a state natural river or a federally dedicated wild and scenic river?

No

Yes

**\*Wetland acreage or frontage?**

No

Yes

**\*Other water acreage or frontage?**

No

Yes

**\*Sand dunes?**

No

Yes

**\*Dedicated state or federal listed wilderness or dedicated natural area or Pigeon River County State Forest land or inholding?**

No

Yes

**\*Rare species or any other significant feature as defined by the Michigan Natural Features Inventory?**

No

Yes

# Section H: Wildlife Values of The Project Site

**Instructions:**

1. Click **Save** to save changes.
2. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

***Will the proposed park or park development:***

\* **Protect wildlife habitat** (for example, breeding grounds, winter deeryards, den sites)?  **No**  **Yes**

If yes, list species:

*white-tailed deer, sandhill cranes, eagl*

How many acres of habitat does the site provide?

*24.00*

\* **Act as a wildlife corridor between existing protected areas or buffer an existing protected area?**  **No**  **Yes**

# Section I: Natural Resource Recreation Opportunities

**Instructions:**

1. Click **Save** to save changes.
2. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

**Will the proposed park or park development provide new or additional:**

**\*Water recreation opportunities?**  No  Yes

**\*Motorized recreation opportunities (ORV and/or Snowmobile)?**  No  Yes

**\*Hunting Opportunities?**  No  Yes

**\*Fishing opportunities?**  No  Yes

If yes, what type of fishing opportunities will be provided?  
(species/methods) *rainbow trout, brook trout; river access*

**\*Bird watching or other nature viewing opportunities?**  No  Yes

If yes, what species can be viewed? *sand cranes, eagle, canadian geese, ducks, grouse, woodpeckers, turkeys, robin, cardinal, sparrow*

**\*Nature interpretation or education opportunities?**  No  Yes

If yes, how are the interpretation or education opportunities provided? (check all that apply)

Interpretive signage  Part time or volunteer naturalist

Interpretive brochures  Full time naturalist

Nature center

Have you formed a partnership with another organization to provide interpretive/educational services?  No  Yes

# Section J: Public Access Opportunities

**Instructions:**

1. Click **Save** to save changes.
2. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

<b>* Will the site be open to the general public?</b>		<input type="checkbox"/> <b>No</b>	<input checked="" type="checkbox"/> <b>Yes</b>
List the hours open to the public:			
	From	To	Closed
Sunday	6:00am	10:00pm	<input type="checkbox"/>
Monday	6:00am	10:00pm	<input type="checkbox"/>
Tuesday	6:00am	10:00pm	<input type="checkbox"/>
Wednesday	6:00am	10:00pm	<input type="checkbox"/>
Thursday	6:00am	10:00pm	<input type="checkbox"/>
Friday	6:00am	10:00pm	<input type="checkbox"/>
Saturday	6:00am	10:00pm	<input type="checkbox"/>
Holidays	6:00am	10:00pm	<input type="checkbox"/>
Comment:	<i>Accessible dawn to dusk, every day.</i>		
<b>* Will this site have an entrance fee?</b>		<input checked="" type="checkbox"/> <b>No</b>	<input type="checkbox"/> <b>Yes</b>

## Section K: Trails

**Instructions:**

1. Click **Save** to save changes.
2. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

**\* Is the proposed site a trail?**

**No**

**Yes**

**\* Is this proposed project part of the Iron Belle Trail (Governor's Showcase Trail)?**

(Applicable for Development or Acquisition)

**No**

**Yes**

# Application Narrative

## Instructions:

1. The application narrative is an important source of information used to evaluate and score your application. It will provide Grants Management with an overall picture of your proposed project. It is strongly recommended that you review the MNRTF Application Guidelines for additional clarification of what items should be included in the application narrative.
2. Click **Save** to save changes.
3. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

### \*I. Project Justification and Support:

*West Branch Township is proposing the establishment of the Meyland Park Recreation Area on the 39-acre parcel adjacent to the West Branch Township Hall property. The township recognizes the importance of recreation as part of a community's goals to attract and retain residents by promoting health and wellbeing, developing a sense of community, improving access and accessibility to the outdoors, and enabling economic prosperity. In early 2024, West Branch Township officials established a Recreation Committee, and adopted a 5-year recreation plan for the township. Within that plan, the township has also committed significant funding for expanding recreational opportunities in the township (pg. 4).*

*Currently, the township does not have a soccer, baseball, basketball or tennis court available within the community. This development would allow residents and neighboring communities to enjoy the outdoors through these recreation developments.*

*Based on input from the community, recreation has become more important to residents than in past years. To intentionally solicit additional feedback and buy-in, the township hosted a number of public forums including input on the 5-year recreation plan, monthly township board meetings, and quarterly planning commission and recreation public meetings where recreation was a standing agenda item. Additionally, conceptual plans were shared on social media, on the township website, and displayed at the Township Hall for review and feedback. All public meetings, including official board meetings were posted at the Township Hall and on social media.*

*Based on input from adjacent landowners, the scope of recreation infrastructure were defined. Additionally, off street parking was determined to be a priority to avoid parking on both sides of the narrow Townhall Road, which would cause traffic flow and safety issues for residents. Finally, additional senior-focused programming and accessibility was discussed to increase recreation access for the aging population. Pickleball being a fast growing interest for people of retirement age.*

*According to the 2020 census data, 5.4% of West Branch Township residents are without health care coverage, higher than the county average of 3.7%. This project not only promotes greater health and wellness opportunities directly in the community but supports building community values and stewardship for future generations of neighboring areas utilizing this recreation area. Ultimately, the township would like to create a recreational destination for current and future residents and families to live, work and play.*

### \*II. Project Description:

*The project includes the construction of two new 23 car gravel parking lots. Each parking lot will include a 24' wide concrete paved surface providing two ADA parking spaces with an 8-foot-wide access aisle for van access. The west parking lot is arranged in such a way that vehicles can pass thru the end of the lot (gated for normal use) allowing parking adjacent to the outfield fence providing an opportunity for spectators with a disability that prevents them from leaving their vehicle, to also watch the game. This outfield parking will be allowed as a supervised activity to protect simultaneous pedestrian use of the pathway. Where out field parking is allowed, signage will be provided designating a minimum of two barrier free spaces dispersed along the length of the fence. The parking lot access aisle is contiguous with an ADA aggregate pathway six feet wide or more. This pathway connects all park elements, including access to picnic tables, tennis court, fishing pier, beach access, softball field, and bleachers. Bleachers will include an ADA aggregate paved wheelchair standing space. The bike rack will be of a style that retains a tire preventing bike from rolling off of the rack and interfering with wheel chair access to the adjacent pathway. The vault toilet will include a 6 foot wide access route and a stoop complying with ADA guidelines for forward door approach. All picnic tables will include knee and toe clearance at both ends of the tables for wheel chair access with a ADA aggregate paved surface surrounding them with a minimum of 5 feet clear all around. The pathway will provide an accessible route to both sides of the tennis court, which will be striped to provide for pickle ball and basketball play in addition to tennis, using different line colors to facilitate multiple play. The 6 foot wide accessible pathway will connect all site improvements and with a fishing pier at the Silver Lead Creek. The fishing pier will be constructed as an elevated wood deck with a maximum railing height of 34" on all sides and with gaps in the railing for managing ones catch from a wheelchair. Where catch advisories are in effect, they will be noticed with appropriate ADA accessible signage. The accessible route will continue to the vicinity of the Silver Lead Creek where a beach access mat will provide wheelchair access to the water's edge for swimming. Park signage will be provided where appropriate and will include QR codes to facilitate the use of screen readers for those with visual impairment. The goal is to provide a project that is universally accessible.*

**\*III. Natural Resource Access and Protection:**

*The 39-acre project site is on non-developed land that has been largely unutilized by the public since the township took ownership of the site in 1981. The adjacent 1-acre property on the northeast corner has been developed for the West Branch township hall and parking lot. The goal with the Meyland Park Recreation Area is to accommodate the recreation plans around the natural features of the site, for minimal disruption to the existing ecosystem. About one third of the land is a grassy area, which includes elevation changes throughout. The remaining two thirds of the property is wooded with the West Branch of the Chocoy River (aka Silver Lead Creek) cutting through the mixed deciduous forested area.*

*The proposed development within this MNRTF grant opportunity includes land preparation of existing greenspace for proper grading and drainage of a softball field, multipurpose court (basketball and tennis/pickleball), parking lots and entrance drives, universally accessible trail connecting all improvements and providing access to a barrier free fishing platform at Silver Lead Creek and ADA access to a sandy beach area of the creek for swimming access.*

*The remaining natural features of the property including river access and the wooded area will be maintained and enhanced to support recreation and greater access to fishing, swimming, birdwatching, hiking, etc. Future development includes the addition of established trails with creek crossings, interpretive signage, and establishment of a 18-hole disc golf course with parking and toilet facility. These enhancements will be developed around the natural features and ecological areas wherever possible, and buffer areas will be established to ensure wildlife and native species protection and preservation.*

*Types of wildlife likely in the area include white-tailed deer, sandhill cranes, black bear, bald eagles, Canadian geese, coyote, ducks, and more. Fish known in the river include rainbow trout and brook trout. Prior to development, the township will seek advisement from nature conservation experts or a naturalist to support the natural ecosystem in the area.*

**IV. Other Information:**

*This project is regionally significant due to the lack of significant recreational opportunities directly in the community. This will bring residents and neighboring communities together through recreation, sports and other outdoor activities through use of this public space.*

*Additionally, the township is collaborating with surrounding areas on future recreational development opportunities, including Marquette County's Silver Lead Creek Greenway (SLCG) Project at KI Sawyer. The Silver Lead River/Creek waterway runs through both projects and the township and county are currently evaluating opportunities for connectivity like kayaking or canoeing, despite being approximately seven miles away. Additional opportunities for collaboration include environmental and recreational programming to take place as part of the SLCG project. Signage could be developed at the sites, linking the projects and also generating awareness of neighboring recreational opportunities in the county.*

*To rally the community around recreation and help them envision the project site, the Recreation Committee has been conducting an annual Tailgate Fundraiser for the community. The first event took place in September 2024 and included yard games, soccer, disc golf, food vendors, bucket raffles (donated items from local businesses), live music, craft fair, and bake sale. All proceeds and cash donations from the event totaled \$4,000. In addition, a suggestion box was prominently displayed along with a board for residents to "vote" by placing a sticker next to which recreational activities they'd like the township to include in the project. Additionally, postcards of the conceptual plan were set out on tables so that community members could review and share feedback via email or with a Recreation Committee member onsite. See Photos in attachments.*

*This event will be hosted annually to continue to raise awareness of the projects and generate additional donations for the recreation efforts.*

# Required Attachments for Development Projects

## Instructions:

1. All required fields are marked with an **\***.
2. Attachments may be in **Word, PDF, JPG, XLS** or **GIF** format.
3. Save at least every 30 minutes to avoid losing data.
4. See the Michigan Natural Resources Trust Fund Application Guidelines.

## Upload Attachments:

- Drag and drop the document into the space provided, OR
- Click the **Browse** button to search for the document.
- Double-click on the document you want to attach.
- Click the **+** button to add additional uploads.

All location maps, site development plans, boundary maps, and other graphic information must be clear, legible, detailed, and appropriately labeled. Grants Management staff use these materials to help evaluate your application and to find and evaluate many of the sites. We must also photocopy many of the graphic materials in black-and-white; be sure that what you submit will photocopy legibly.

## REQUIRED CONTENT FOR DEVELOPMENT APPLICATIONS

### \* **Maintenance Plan:**

*TFMaintenancePlan (1).pdf*

### \* **Project Location Map(s):**

*location map TF26-0039.pdf*

### \* **Site Development Plan:**

*Meyland Park Development Plan.pdf*

### \* **Boundary Map(s)** delineating the legal boundaries of the park site(s) outlined in **red**; show easements in **green**:

*Project Boundary Map TF26-0039.pdf*

### \* **Photographs of the site** - digital images, combine into one file:

*Site Photos TF26-0039.pdf*

### \* **Certified Resolution:** from the highest governing body:

*Resolution MNRTF 3.9.26.pdf*

### \* **Minutes of the Public Meeting** held for public comment and to pass the resolution for the application:

*WBT Special Meeting Draft Minutes 3.9.26.pdf*

### \* **Copy Site Control Form and Deed** (commitment letter to transfer property, *for development projects*)

*PR1956\_SiteControl TF26-0039.pdf*

### \* **Notice of Intent Form and copy of letter transmitting form** to regional clearinghouse to the regional clearinghouse:

*Notice of intent CUPPAD\_ TF26-0039.pdf*

## ADDITIONAL INFORMATION FOR DEVELOPMENT APPLICATIONS:

### **Letter(s) of support:**

*TF26-0039 Letters of Support.pdf*

### **Documentation of match commitment(s)**, (if required on the Section B form):

### **Universal Design Documentation:**

*20260319\_West Branch Township\_Meyland Park\_DRL.pdf*

### **Preliminary floor plans and elevation drawings for the proposed structures**, if applicable

*Vault Toilet Floor Plan.pdf*

*Fishing Pier Plan.pdf*

*Trash-Recycled Receptacles.pdf*

*bike rack.pdf*

*picnic table.pdf*

**Correspondence regarding regulatory permitting issues**, if applicable:

*Matt Lubejko letter 3.19.2026.pdf*

**Expert documentation, to support the project:**

**Environmental Report**, if applicable based on Property Checklist of application form:

# West Branch Township

1016 County Road 545 N  
Skandia, MI 49885

Kris Shaw – Supervisor

Deena Barnhart – Clerk  
Catherine Shaw – Treasurer

Laurie Beauchamp – Trustee  
Matthew Barnhart – Trustee

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October 1, 2025

## Maintenance and Groundskeeper Role

The Maintenance and Groundskeeping Role is currently budgeted at \$35,735 annually for April 2025 through March 2026 (reference attached budget, highlighted on page 2). This position is new for 2025 with future developments of the grounds in mind. The township anticipates continuing that level of funding for a full-time maintenance person for future budget years. The board is committed to the 5-year recreation plan and developing a more functional space for residents and visitors to recreate.

This position is responsible for maintaining all grounds, including future developments. Currently, the position is supported by two part-time staff members supporting maintenance activities, however, the township intends to hire full-time employee to account for increased maintenance of the proposed project and future developments outlined in the 5-Year Recreation Plan.

Responsibilities for this role include the following:

Duty	Frequency
Mowing Grounds	weekly and more often as needed (seasonal)
Weed Whacking	weekly and more often as needed (seasonal)
Grading and Restriping fields	monthly or as needed (seasonal)
Removing Debris from Public Grounds	daily
Empty Trash Bins	weekly
Vault Toilet Cleaning	weekly
Restocking Supplies	weekly and more often as needed
Snow Plowing	when needed (seasonal)
Shoveling	when needed (seasonal)
Parking Lot Grading	annually or biannually (spring/fall) depending on wear
Facility Repairs	as needed
Remove Invasive Vegetation	monthly or as needed
Other Maintenance Duties as Assigned	as needed, assigned by supervisor

# *West Branch Township*

*1016 County Road 545 N  
Skandia, MI 49885*

*Kris Shaw – Supervisor*

*Deena Barnhart – Clerk  
Catherine Shaw – Treasurer*

*Laurie Beauchamp – Trustee  
Matthew Barnhart – Trustee*

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I remain committed to maintaining the West Branch Township grounds (both current and future) to create a clean, safe and attractive environment for residents and visitors to recreate.

Sincerely,



Kris Shaw  
West Branch Township Supervisor

Enclosure: West Branch Township Budget 2025-2026

**WEST BRANCH TOWNSHIP**  
**BUDGET 2026-2027**  
 April 2026 through March 2027

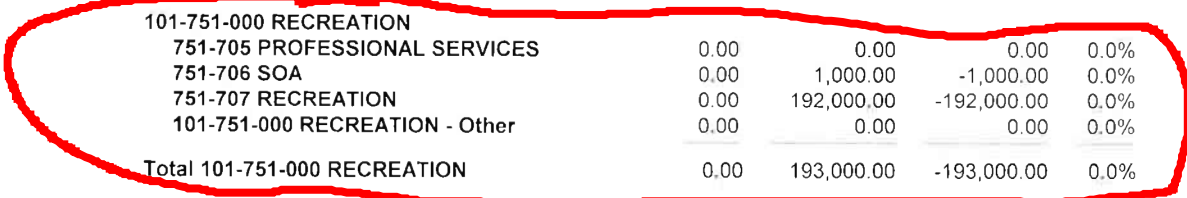
	Apr ...	Budget	\$ Over Bu...	% o...
Ordinary Income/Expense				
Income				
000-401 TAXES				
000-402 TOWNSHIP OPERATING	0.00	42,145.00	-42,145.00	0.0%
000-425 STATE SWAMP TAX	0.00	2,810.00	-2,810.00	0.0%
000-447 PROPERTY TAX ADMIN.	0.00	11,785.00	-11,785.00	0.0%
Total 000-401 TAXES	0.00	56,740.00	-56,740.00	0.0%
000-539 STATE GRANTS				
000-540 METRO AUTHORITY REVENUE	0.00	24,000.00	-24,000.00	0.0%
000-541 CABLE FRANCHISE FEE	0.00	5,500.00	-5,500.00	0.0%
000-573 LOCAL COMM STABILIZATIO	0.00	675.00	-675.00	0.0%
000-574 STATE REVENUE SHARING	0.00	179,608.00	-179,608.00	0.0%
Total 000-539 STATE GRANTS	0.00	209,783.00	-209,783.00	0.0%
000-600 CHARGES FOR SERVICES				
000-603 TIPPING FEES	0.00	60,000.00	-60,000.00	0.0%
000-605 CEMETERY REVENUE	0.00	1,000.00	-1,000.00	0.0%
000-606 ZONING SERVICE CHARGES	0.00	500.00	-500.00	0.0%
000-609 TRANSFER FACILITY CARDS	0.00	26,000.00	-26,000.00	0.0%
Total 000-600 CHARGES FOR SERVICES	0.00	87,500.00	-87,500.00	0.0%
000-664 INTEREST & RENTS				
000-665 INTEREST & DIVIDENDS	0.00	8,000.00	-8,000.00	0.0%
000-667 HALL RENTAL FEES				
000-668 HALL CLEANING DEPOSIT	0.00	600.00	-600.00	0.0%
000-667 HALL RENTAL FEES - Other	0.00	500.00	-500.00	0.0%
Total 000-667 HALL RENTAL FEES	0.00	1,100.00	-1,100.00	0.0%
Total 000-664 INTEREST & RENTS	0.00	9,100.00	-9,100.00	0.0%
000-672 OTHER REVENUE				
000-673 OTHER REVENUE	0.00	0.00	0.00	0.0%
000-684 RECREATION FUND	0.00	5,000.00	-5,000.00	0.0%
000-685 REIMBURSE STREET LIGHTS	0.00	1,540.00	-1,540.00	0.0%
000-672 OTHER REVENUE - Other	0.00	2,000.00	-2,000.00	0.0%
Total 000-672 OTHER REVENUE	0.00	8,540.00	-8,540.00	0.0%
101-000-079 ROAD MILLAGE	0.00	40,130.00	-40,130.00	0.0%
101-000-501 Federal Sources	0.00	0.00	0.00	0.0%
205-000-402 EMERGENCY SERV REV	0.00	78,924.00	-78,924.00	0.0%
271-000-402 LIBRARY TAX REVENUE	0.00	36,236.00	-36,236.00	0.0%
Total Income	0.00	526,953.00	-526,953.00	0.0%
Gross Profit	0.00	526,953.00	-526,953.00	0.0%
Expense				
101-101 TOWNSHIP BOARD				
101-254 TRUSTEE				
254-701 SALARY				
101-702 EXTRA MEETING	0.00	1,600.00	-1,600.00	0.0%
254-701 SALARY - Other	0.00	6,350.00	-6,350.00	0.0%
Total 254-701 SALARY	0.00	7,950.00	-7,950.00	0.0%
Total 101-254 TRUSTEE	0.00	7,950.00	-7,950.00	0.0%
101-703 OFFICE MANAGER	0.00	10,000.00	-10,000.00	0.0%
101-714 EMPLOYER SOCIAL SECURIT	0.00	7,851.00	-7,851.00	0.0%
101-715 EMPLOYER MEDICARE	0.00	1,837.00	-1,837.00	0.0%
101-720 REGISTRATIONS	0.00	250.00	-250.00	0.0%
101-721 MILEAGE/ ALL DEPARTMENT	0.00	100.00	-100.00	0.0%
101-727 SUPPLIES	0.00	2,000.00	-2,000.00	0.0%
101-801 PROFESSIONAL SERVICES	0.00	5,000.00	-5,000.00	0.0%

**WEST BRANCH TOWNSHIP  
BUDGET 2026-2027  
April 2026 through March 2027**

	Apr ...	Budget	\$ Over Bu...	% o...
101-805 SOFT WARE SUPPORT	0.00	1,200.00	-1,200.00	0.0%
101-825 INSURANCE	0.00	9,500.00	-9,500.00	0.0%
101-900 PRINTING & PUBLISHING	0.00	1,300.00	-1,300.00	0.0%
101-901 COPIER MAITENANCE	0.00	750.00	-750.00	0.0%
101-958 DUES	0.00	1,000.00	-1,000.00	0.0%
101-991SHARED EXPENSES W/SK	0.00	79,830.50	-79,830.50	0.0%
<b>Total 101-101 TOWNSHIP BOARD</b>	<b>0.00</b>	<b>128,568.50</b>	<b>-128,568.50</b>	<b>0.0%</b>
101-171 SUPERVISOR				
171-702 SALARY	0.00	12,700.00	-12,700.00	0.0%
171-707 EXTRA MEETING	0.00	1,200.00	-1,200.00	0.0%
<b>Total 101-171 SUPERVISOR</b>	<b>0.00</b>	<b>13,900.00</b>	<b>-13,900.00</b>	<b>0.0%</b>
101-215 CLERK				
215-702 SALARY	0.00	12,700.00	-12,700.00	0.0%
215-704 DEPUTY	0.00	2,400.00	-2,400.00	0.0%
215-707 EXTRA MEETING	0.00	1,000.00	-1,000.00	0.0%
215-720 DUES	0.00	20.00	-20.00	0.0%
215-721 SUPPLIES	0.00	100.00	-100.00	0.0%
<b>Total 101-215 CLERK</b>	<b>0.00</b>	<b>16,220.00</b>	<b>-16,220.00</b>	<b>0.0%</b>
101-247 BOARD OF REVIEW				
247-702 SALARY	0.00	1,300.00	-1,300.00	0.0%
247-703 WORKSHOP/ REGISTRATION	0.00	0.00	0.00	0.0%
<b>Total 101-247 BOARD OF REVIEW</b>	<b>0.00</b>	<b>1,300.00</b>	<b>-1,300.00</b>	<b>0.0%</b>
101-253 TREASURER				
253-702 SALARY	0.00	12,700.00	-12,700.00	0.0%
253-704 DEPUTY	0.00	4,500.00	-4,500.00	0.0%
253-707 EXTRA MEETING	0.00	1,000.00	-1,000.00	0.0%
253-727 SUPPLIES	0.00	50.00	-50.00	0.0%
253-728 PRINTING & PUBLISHING	0.00	1,600.00	-1,600.00	0.0%
253-802 SOFTWARE SUPPORT	0.00	500.00	-500.00	0.0%
<b>Total 101-253 TREASURER</b>	<b>0.00</b>	<b>20,350.00</b>	<b>-20,350.00</b>	<b>0.0%</b>
101-257 ASSESSOR				
257-702 SALARY	0.00	13,426.00	-13,426.00	0.0%
257-727 SUPPLIES	0.00	150.00	-150.00	0.0%
257-801 SOFTWARE SUPPORT	0.00	550.00	-550.00	0.0%
257-900 PRINTING & PUBLISHING	0.00	3,200.00	-3,200.00	0.0%
<b>Total 101-257 ASSESSOR</b>	<b>0.00</b>	<b>17,326.00</b>	<b>-17,326.00</b>	<b>0.0%</b>
101-262-000 ELECTIONS				
262-702 SALARY	0.00	5,600.00	-5,600.00	0.0%
262-703 ELECTION SPECIALIST	0.00	500.00	-500.00	0.0%
262-727 SUPPLIES	0.00	1,000.00	-1,000.00	0.0%
262-801 PROFESSIONAL SERVICES	0.00	1,000.00	-1,000.00	0.0%
<b>Total 101-262-000 ELECTIONS</b>	<b>0.00</b>	<b>8,100.00</b>	<b>-8,100.00</b>	<b>0.0%</b>
101-265-000 BUILDING & GROUNDS				
265-706 SALARY/GROUNDS KEEPER	0.00	42,000.00	-42,000.00	0.0%
265-707 SALARY JANITOR	0.00	200.00	-200.00	0.0%
265-726 BLDG /JANITOR SUPPLIES	0.00	500.00	-500.00	0.0%
265-801 SNOW PLOWING	0.00	0.00	0.00	0.0%
265-853 PHONE	0.00	1,250.00	-1,250.00	0.0%
265-921 LIGHTS	0.00	2,500.00	-2,500.00	0.0%
265-923 HEATING	0.00	3,500.00	-3,500.00	0.0%
265-924 INTERNET SERVICES	0.00	600.00	-600.00	0.0%
265-930 REPAIR & MAINTENANCE	0.00	6,000.00	-6,000.00	0.0%
265-974 LAND IMPROVEMENTS	0.00	25,000.00	-25,000.00	0.0%
265-975 BUILDING IMPROVEMENTS	0.00	55,000.00	-55,000.00	0.0%
265-976 EQUIPMENT-LG PURCH	0.00	12,000.00	-12,000.00	0.0%

**WEST BRANCH TOWNSHIP**  
**BUDGET 2026-2027**  
 April 2026 through March 2027

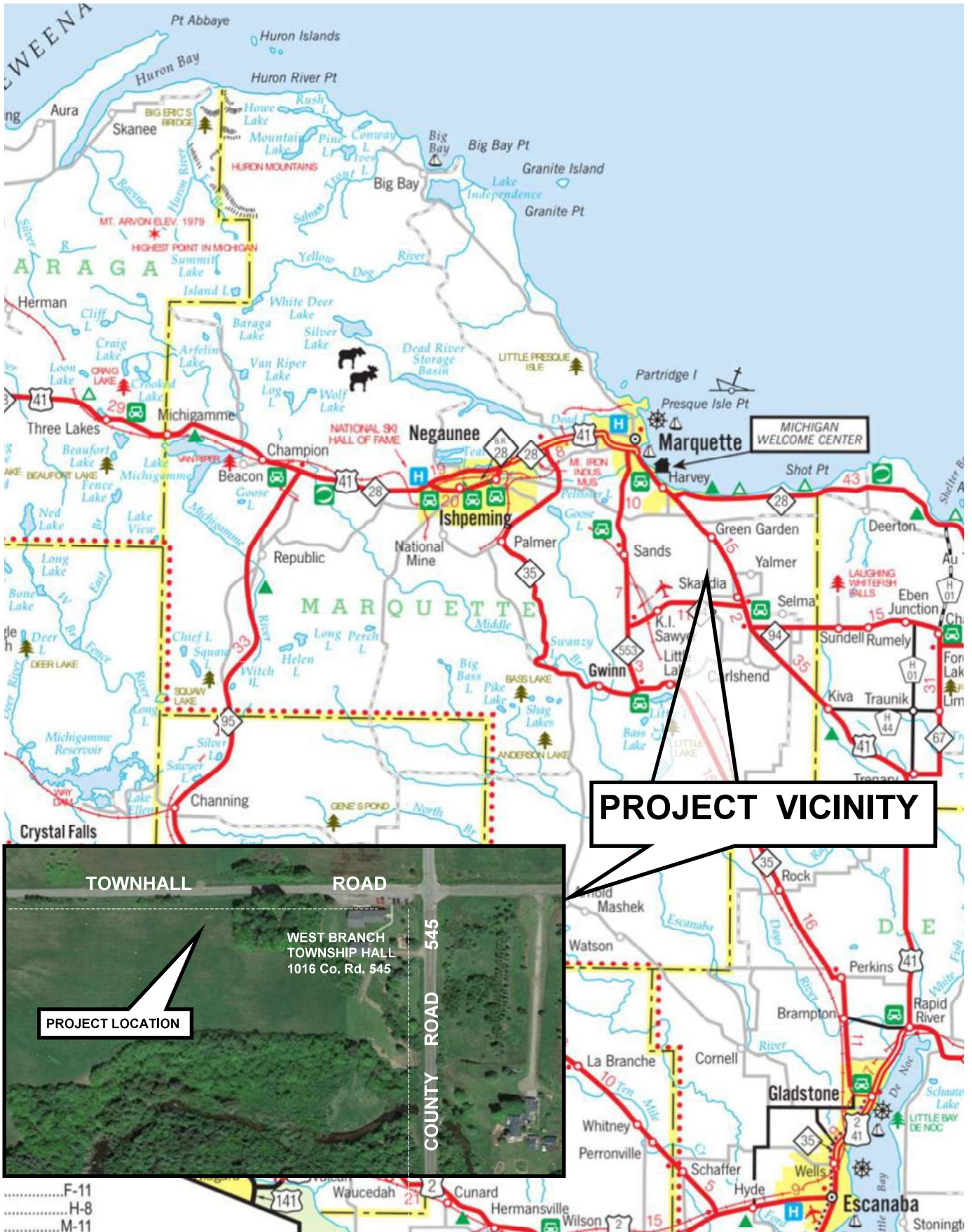
	Apr ...	Budget	\$ Over Bu...	% o...
265-977 VEHICLE & EQUIP. MAINT.	0.00	5,000.00	-5,000.00	0.0%
<b>Total 101-265-000 BUILDING &amp; GROUNDS</b>	<b>0.00</b>	<b>153,550.00</b>	<b>-153,550.00</b>	<b>0.0%</b>
<b>101-441-000 PUBLIC WORKS</b>				
441-406 STREET REPAIR & MAINT	0.00	500.00	-500.00	0.0%
441-448 STREET LIGHTS	0.00	7,000.00	-7,000.00	0.0%
441-550 TIPPING FEES	0.00	60,000.00	-60,000.00	0.0%
<b>Total 101-441-000 PUBLIC WORKS</b>	<b>0.00</b>	<b>67,500.00</b>	<b>-67,500.00</b>	<b>0.0%</b>
<b>101-567-000 CEMETERY</b>				
567-702 CEMETERY MANAGER SALARY	0.00	2,500.00	-2,500.00	0.0%
567-703 CEMETERY BOARD	0.00	1,000.00	-1,000.00	0.0%
567-705 SEXTON SALARY	0.00	3,000.00	-3,000.00	0.0%
567-727 SUPPLIES	0.00	2,000.00	-2,000.00	0.0%
567-921 LIGHTS	0.00	700.00	-700.00	0.0%
567-930 REPAIR & MAINTENANCE	0.00	6,000.00	-6,000.00	0.0%
<b>Total 101-567-000 CEMETERY</b>	<b>0.00</b>	<b>15,200.00</b>	<b>-15,200.00</b>	<b>0.0%</b>
<b>101-701-000 PLANNING COMMISSION</b>				
701-703 WORKSHOPS	0.00	250.00	-250.00	0.0%
701-727 SUPPLIES	0.00	100.00	-100.00	0.0%
701-801 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
701-900 PRINTING & PUBLISHING	0.00	100.00	-100.00	0.0%
101-701-000 PLANNING COMMISSION - Other	0.00	1,200.00	-1,200.00	0.0%
<b>Total 101-701-000 PLANNING COMMISSION</b>	<b>0.00</b>	<b>1,650.00</b>	<b>-1,650.00</b>	<b>0.0%</b>
<b>101-702-000 ZONING ACTIVITIES</b>				
702-702 SALARY	0.00	31,750.00	-31,750.00	0.0%
702-703 ZBA MEETING & WORKSHOP	0.00	250.00	-250.00	0.0%
702-900 PRINTING & PUBLISHING	0.00	300.00	-300.00	0.0%
<b>Total 101-702-000 ZONING ACTIVITIES</b>	<b>0.00</b>	<b>32,300.00</b>	<b>-32,300.00</b>	<b>0.0%</b>
<b>101-751-000 RECREATION</b>				
751-705 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
751-706 SOA	0.00	1,000.00	-1,000.00	0.0%
751-707 RECREATION	0.00	192,000.00	-192,000.00	0.0%
101-751-000 RECREATION - Other	0.00	0.00	0.00	0.0%
<b>Total 101-751-000 RECREATION</b>	<b>0.00</b>	<b>193,000.00</b>	<b>-193,000.00</b>	<b>0.0%</b>
<b>EXTRA VOTED MILLAGE</b>				
205-336-801 FIRE-EMS JOB	0.00	81,001.50	-81,001.50	0.0%
205-336-991 ROAD MILLAGE	0.00	0.00	0.00	0.0%
271-790-801 LIBRARY SERVICES	0.00	36,236.00	-36,236.00	0.0%
<b>Total EXTRA VOTED MILLAGE</b>	<b>0.00</b>	<b>117,237.50</b>	<b>-117,237.50</b>	<b>0.0%</b>
Payroll Expenses	0.00	0.00	0.00	0.0%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>0.00</b>	<b>786,202.00</b>	<b>-786,202.00</b>	<b>0.0%</b>
<b>Net Ordinary Income</b>	<b>0.00</b>	<b>-259,249.00</b>	<b>259,249.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>0.00</b>	<b>-259,249.00</b>	<b>259,249.00</b>	<b>0.0%</b>

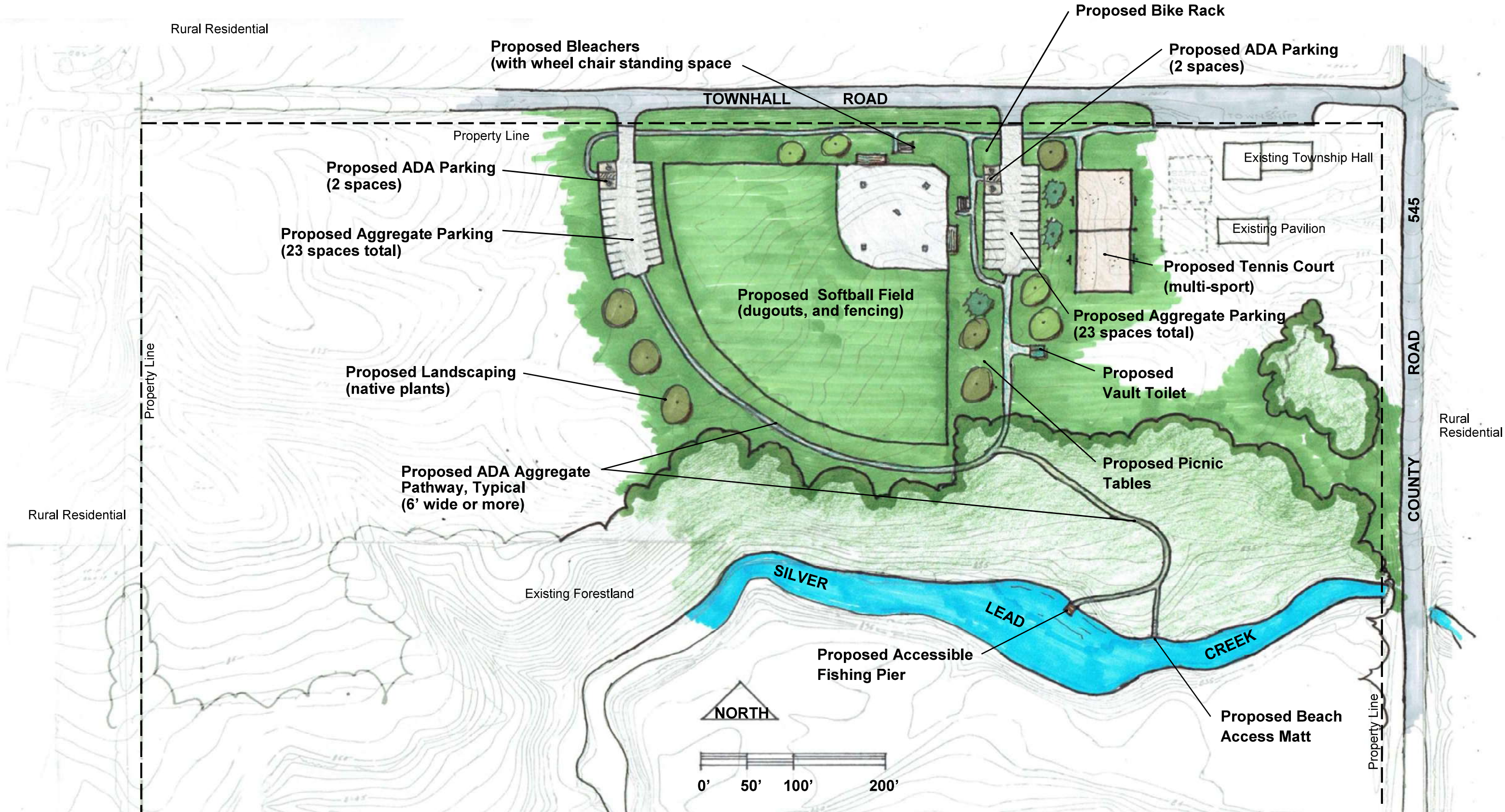


# Project Vicinity Map

## West Branch Township - Meyland Park

TF26-0039





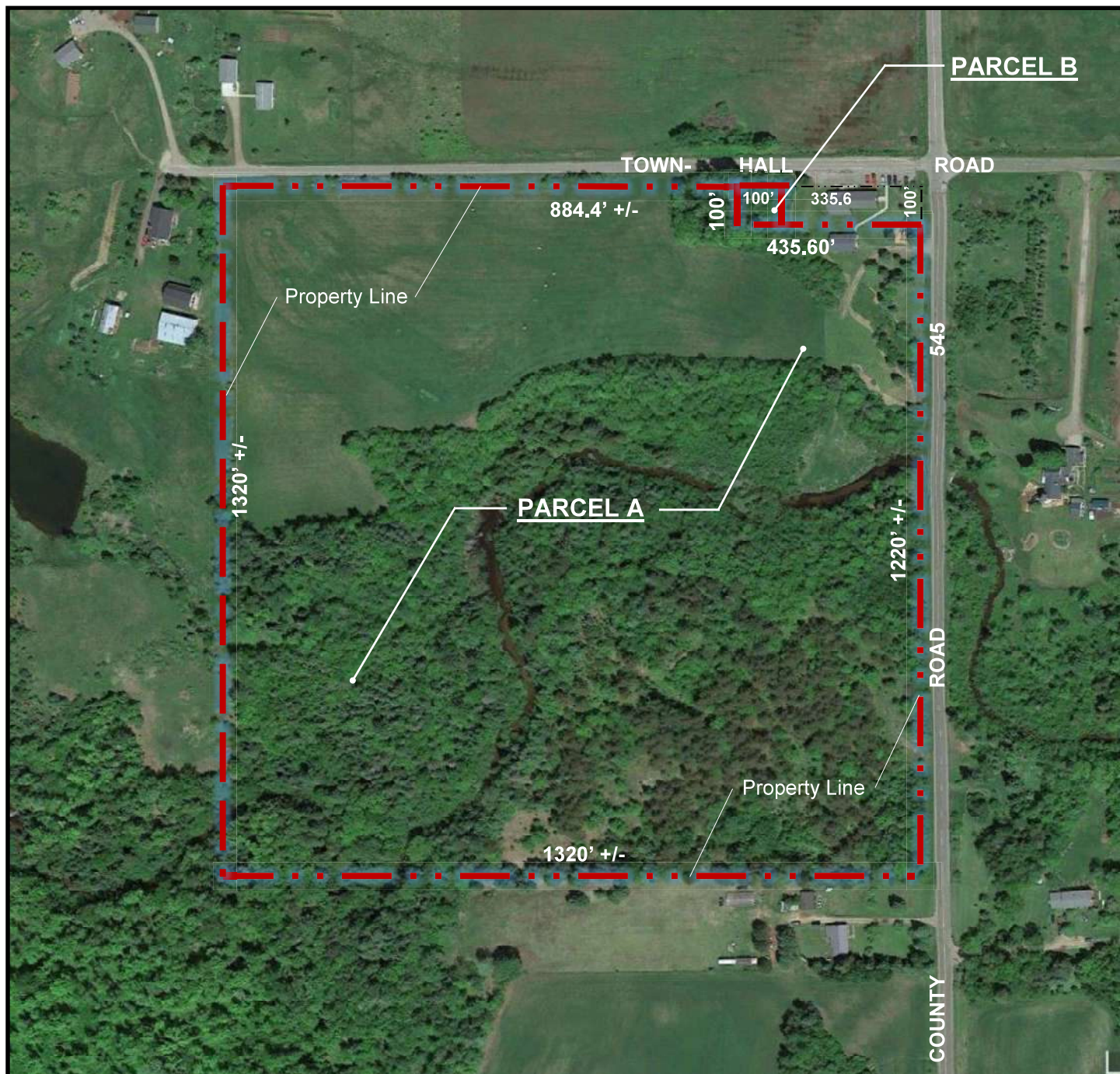
# West Branch Township Meyland Park

Marquette County, Michigan

Project Development Plan  
 TF26 - 0039 March 9 2026

Project Boundary Map  
West Branch Township - Meyland Park

TF26-0039



**PROPERTY DESCRIPTION:**

**Parcel A:** The North-east Quarter (NE1/4) of the North-East Quarter (NE1/4) of Section Twenty-two (22), Township Forty-six (46) North of Range Twenty-four (24) West in Marquette County, Michigan, less one (1) acre of the Northeast (NE) corner of said Forty (40). Sold to the township on which to erect a town hall. and;

**Parcel B:** The east 100 feet of a one acre parcel beginning at the southwest corner of County Road 545 (Little Lake Road) and Townhall Road (Skandia Road), thence south 100 feet, thence west 435.6' west, thence north 100', thence east 435.6' to point of beginning and containing 1 acre, more or less.



# FIELD DEVELOPMENT

Basketball/Tennis  
Court

~~Soccer field~~



Baseball Field

Vault Toilets



# FIELD DEVELOPMENT



Baseball  
field

pedestrian path along treeline

Soccer field

Townhall Rd



# OTHER AREAS ON SITE

River access through trees



Discgolf area in woods - future development

Potential Area for future disc golf entrance and parking on County Rd 545 North



# 2024 Tailgate Fundraiser

West Branch Township Hall

## Tailgate PARTY

- MUSIC • PIE SALES • VENDORS • GAMES
- FOOD • BUCKET RAFFLE

**SEPTEMBER 14, 2024**

11:00am-4:00pm  
West Branch Township Hall

Pie Sale from South County Fund Committee starts @ 11:00am until gone

Music from Big Lake Acoustic from 1-3:00pm

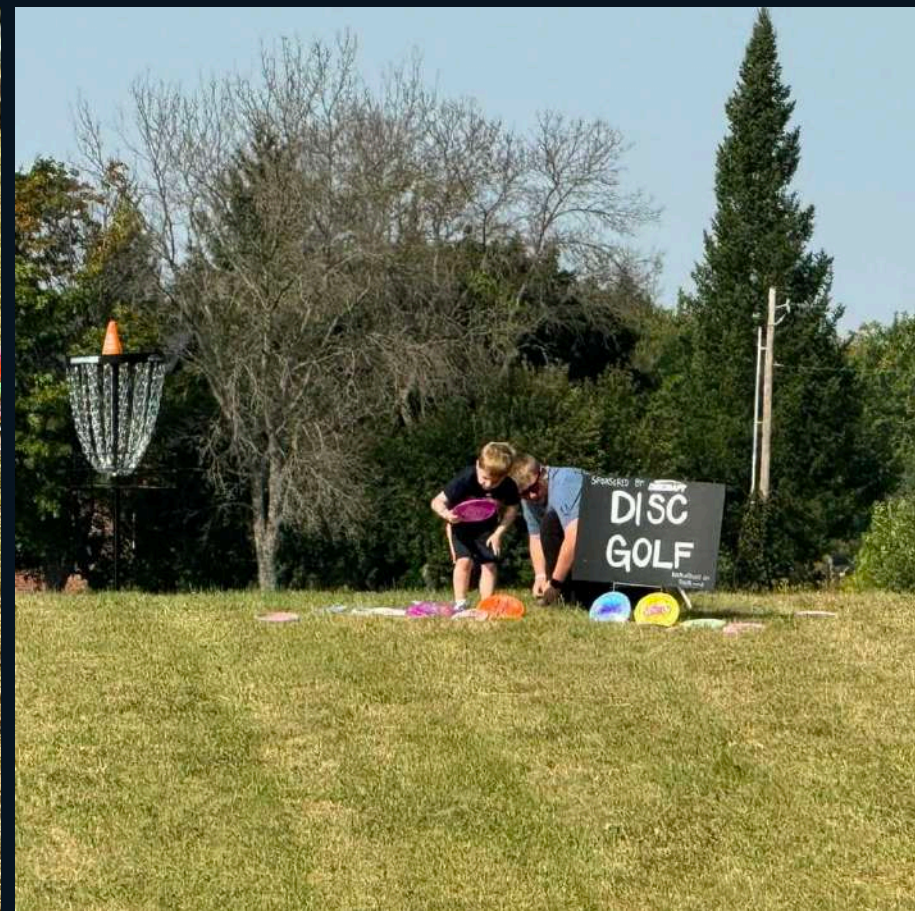
Fundraiser for West Branch Township Recreation Areas



Community  
Input on  
Recreational  
Activities and  
Suggestion Box



# Games and Recreational Activities



# Local Vendors



Local Artists,  
Skandia/West  
Branch Township  
Fire Department,  
DeVooght's and  
Sailor Taylor's  
Coffee Company



# Big Lake Acoustic – Donated Live Performance to support Recreation Fundraiser



**MICHIGAN NATURAL RESOURCES TRUST FUND GRANT PROGRAM  
RESOLUTION OF AUTHORIZATION**

WHEREAS, West Branch Township supports the submission of an application titled, "West Branch Township Meyland Park" to the Michigan Natural Resources Trust Fund Grant Program for the development of a public park on grounds surrounding the township hall, including fishing and swimming access to Silver Lead Creek, multi-sport court, ballfield, toilets, parking and amenities; and,

WHEREAS, the proposed application is supported by the Township's Current 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, West Branch Township is hereby making a financial commitment to the project in the amount of \$172,000.00 matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that West Branch Township hereby authorizes submission of a Michigan Natural Resources Trust Fund Grant Program application for \$400,000.00, and further resolves to make available its financial obligation amount of \$172,000.00 (30%) of a total \$572,000.00 project cost, during the 2026 – 2027 fiscal year.

AYES: Kris Shaw, Laurie Beauchamp, Catherine Shaw, Deena Barnhart

NAYES: None

ABSENT: Matthew Barnhart

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the West Branch Township Board at their special meeting held on the ninth day of March, 2026 at 7:00 p.m. at the West Branch Township Hall, with a quorum present.



Clerk

Date: 3/9/2026

WEST BRANCH TOWNSHIP  
SPECIAL MEETING  
MARCH 9<sup>th</sup>, 2026 7PM

Members present Supervisor Kris Shaw, Clerk Deena Barnhart, Treasurer Catherine Shaw, and Trustee Laurie Beauchamp. Trustee Matt Barnhart was excused.  
Also present: Bill Sanders and 12 members of the community.

ROLL CALL: Trustee Matthew Barnhart was excused.

APPROVAL OF AGENDA: A motion to approve the special meeting agenda was made by Catherine Shaw and supported by Laurie Beauchamp. M/C

PUBLIC COMMENT ON AGENDA: Public comment opened at 7:02 pm. With no one having comment, Public Comment was closed at 7:02 pm.

A. MICHIGAN NATURAL RESOURCES TRUST FUND GRANT: Bill Sanders explained the funding and what the township is applying for. Site plans were distributed to all board members and members of the public.

B. GRANT PUBLIC COMMENT:

12 members of the public were in attendance at the meeting.

Resident #1: Asked if the Rec Plan has to follow existing township zoning ordinances. Supervisor Kris Shaw stated that yes, all zoning ordinances apply.

Resident #2: Stated that he is very excited about the rec project.

Resident #3: Also very excited, believes this project is great for the future of the township.

Resident #4: Stated that the township has taken in feedback through public meetings over the years, and the new plan reflects the community input. The new recreation areas will make a positive impact on the community.

Resident #5: Stated she is in favor of the township pursuing grants.

Resident #6: Is in support of the project.

Resident #7: Asked if the grant involves the township hall building. Supervisor Kris Shaw said no, the grant is for outdoor recreation only.

Neighboring Community Resident #1: Resident of Marquette Township, stated that he works with Bill Sanders and wants to commend the township for their long-term view for the park area.

Public Comment closed at 7:09 pm.

Clerk Deena Barnhart read the proposed resolution and conducted a roll call vote.

**Roll Call:**

Laurie Beauchamp: Aye

Catherine Shaw: Aye

Deena Barnhart: Aye

Catherine Shaw: Aye

No Nays. Trustee Matthew Barnhart was absent.

Resolution adopted.

C. MICHIGAN RECREATION PASSPORT GRANT: Bill Sanders explained what the monies from the passport grant would be used for: a disc golf course.

D. GRANT PUBLIC COMMENT:

Resident #8: Asked if people needed a recreation passport tag to park and use the disc golf area. Bill Sanders stated that no, a passport tag is not needed to use passport grant funded areas.

Neighboring Community Resident #1: Stated that he shows support for the disc golf project.

Resident #3: Supports the projects, he thinks it is a great use of the underutilized township land.

Resident #9: Asked if it was possible to include cross country skiing trails for use of the disc golf course in the winter.

Public Comment closed at 7:18 pm.

Clerk Deena Barnhart read the proposed resolution and conducted a roll call vote:

**Roll Call:**

Kris Shaw: Aye

Laurie Beauchamp: Aye

Catherine Shaw: Aye

Deena Barnhart: Aye

No Nays. Trustee Matthew Barnhart was absent.

E. EXTENDED PUBLIC COMMENT: None.

Meeting adjourned at 7:20pm by Supervisor Kris Shaw.

  
Submitted by Deena Barnhart, Clerk



**DOCUMENTATION OF SITE CONTROL FOR  
RECREATION GRANT PROGRAM  
GRANT APPLICATIONS**

*This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a Recreation Grant Program grant.*

**1. SITE DESCRIPTION: Describe the project site (all areas to be developed) below and attach a legal description:**  
The project site includes all of Parcel A and the west 100 feet of Parcel B on which the Township Hall is located.

**2. SITE CONTROL:** Indicate the type of control the applicant has over the site. Refer to the Recreation Grant Program application guidelines booklet for guidance on control requirements for grant applications. If there is more than one type of control or multiple leases or easements covering the project area, please provide a separate form for each lease or easement included in the project area.

TYPE OF CONTROL	PORTION OF SITE	DOCUMENTATION ATTACHED
<b>Fee Simple Title</b> <input checked="" type="checkbox"/> Current <input type="checkbox"/> Proposed	<input checked="" type="checkbox"/> Entire Site <input checked="" type="checkbox"/> That portion of the site described below and as highlighted on a boundary map submitted with your application	<input type="checkbox"/> For proposed fee simple title, a written commitment signed by landowner and the applicant to transfer ownership to applicant by a specific date <input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> Boundary Map <input checked="" type="checkbox"/> Include Copy of the Deed
<b>Less than Fee Simple Title</b> <input type="checkbox"/> Current <input type="checkbox"/> Proposed	<input type="checkbox"/> Entire Site <input type="checkbox"/> That portion of the site described below and as highlighted on a boundary map submitted with your application	<input type="checkbox"/> For proposed less than fee simple title, a written commitment signed by landowner and the applicant to transfer ownership to applicant by a specific date <input type="checkbox"/> Other: _____
<b>Lease</b> <input type="checkbox"/> Current <input type="checkbox"/> Proposed	<input type="checkbox"/> Entire Site <input type="checkbox"/> That portion of the site described below and as highlighted on a boundary map submitted with your application	<input type="checkbox"/> Copy of Current Lease <input type="checkbox"/> Copy of Draft Lease <input type="checkbox"/> Written commitment signed by landowner and applicant to enter into an unconditional lease for a specified timeframe <input type="checkbox"/> Other: _____
<b>Easement</b>	<input type="checkbox"/> Entire Site <input type="checkbox"/> That portion of the site described below and as highlighted on a boundary map submitted with your application	<input type="checkbox"/> Copy of Current Easement <input type="checkbox"/> Copy of Draft Easement <input type="checkbox"/> Written commitment signed by landowner and applicant to grant an unconditional easement <input type="checkbox"/> Other: _____

**3. LIMITATIONS, CONDITIONS OR ENCUMBRANCES:**  
 a) For property owned or to be owned by the applicant, describe all easements or encumbrances.  
 The only encumbrance is that a public park developed on the parcel shall be named Meyland Park. The Township intends to do just that as the property is developed for recreation. (the reversion clause the appears in the deed for parcel B is considered to be no longer valid under the Marketable Record Title Act, PA200 of 1945, and is therefore not listed here as an encumbrance).

b) For property to be controlled through other methods, describe any conditions or limitations in current or proposed leases, easements or use agreements, including restrictions on the applicant's use of the site or the rights to be reserved by the landowner, that may in any way impact the applicant's ability to complete the project in a timely manner and provide for public recreational use for a twenty (20) year period or a forty (40) year period for structures:

No limitations, conditions or encumbrances

**4. CERTIFICATION:** (For projects on property owned in fee simple by the applicant, the form must be signed by the applicant's attorney or another local unit official capable of certifying that the information provided is accurate. For leases, easements or other less than simple control, the form must be signed by the applicant's attorney).

I hereby certify that the information provided above and attached is accurate to the best of my knowledge.  
 I understand that site control is an application eligibility requirement and an evaluation factor.

Name (printed) Kris Shaw	Title Township Supervisor
Signature <i>Kris Shaw</i>	Date 3-20-26
	Attorney's License Number P

1. Name and address of each person executing this instrument and of each Grantee is required.
2. State total consideration unless affidavit of value to be attached.
3. When conveyance is made to a Corporation or Partnership, draw a line through "his heirs" and insert "its successors".
4. Name and business address of person who drafted this instrument.
5. Names of Witnesses, Notary Public, and persons executing this instrument must be printed, typewritten or stamped immediately.

**PARCEL A - PARK PARCEL**

STATE OF MICHIGAN, ) on August 20 1981  
 ) ss. before me, a Notary Public, in and for said County, personally  
 County of Marquette) appeared Anita E. Meyland  
 to me known to be the same person described in and who executed  
 the within instrument, who duly acknowledged the same to be her  
 free act and deed.

*Jill Cappoferri*  
 Jill Cappoferri Notary Public  
 Marquette County, Michigan  
 My commission expires:

JILL CAPPOFERRI  
 Notary Public, Marquette County, MI  
 My Commission Expires May 5, 1984



Signed, and Delivered in Presence of

*John R. Sailer*  
 John R. Sailer  
*Jill Cappoferri*  
 Jill Cappoferri

MARQUETTE COUNTY  
 036239  
 STATE OF MICHIGAN  
 Dept. of Taxation  
 REAL ESTATE TRANSFER TAX  
 = 27.50  
 A.E.M.  
 AUG 28 '81

Notary Commission Expires: May 5, 1984

1589  
 4300  
 500  
 27.50 TAX  
 891 6 22

**WARRANTY DEED**  
 (PHOTO-STAT)-SHORT FORM

Anita E. Meyland and  
 Herbert J. Hess and  
 Charlotte Hess

Township of West Branch  
 Skandia, MI

REGISTERS OFFICE, )  
 ) ss.  
 COUNTY OF )  
 This instrument was presented and received for  
 record this \_\_\_\_\_ day of \_\_\_\_\_  
 at \_\_\_\_\_ o'clock \_\_\_\_\_ M., and  
 recorded in Liber \_\_\_\_\_ of Deeds,  
 on page \_\_\_\_\_ as a proper certificate  
 was furnished in compliance with Section 3531,  
 Compiled Laws of 1929, as amended by Act 261,  
 P. A. of 1931.

Register of Deeds.

*Attest:*  
*Marvin J. Specter, City*  
*271 W. Washington St., Mpt.*  
 DOUBLEDAY BROS. & CO., KALAMAZOO, MICHIGAN  
*E. Lee Corbin - DeSmet*

RECORDED IN DEEDS

LIBER 339 PAGE 148

RECORDED *Aug. 28 1981*  
AT *10:45* CLOCK *AM*  
LIBER *339* OF DEEDS *148-149*  
*Paul A. Alykhan*  
REGISTRAR OF DEEDS  
*BA*

WARRANTY DEED—SHORT—891 (REV. 1967)  
(PHOTO COPY FORM) DOWN TO 2401 2402 2403 2404 2405 2406 2407 2408 2409 2410 2411 2412 2413 2414 2415 2416 2417 2418 2419 2420  
SPACE ABOVE FOR REAL ESTATE TRANSFER STAMP

This Indenture, made August 14th, 1981  
BETWEEN Anita E. Moyland, a Widow and Herbert J. Hess & Charlotte  
Hess, husband and wife, of 606 Pine St., Marquette, MI and  
132 Orchard Lane, DeKalb, Illinois  
of the first part,  
and Township of West Branch

whose address is Box 274, Skandia, Michigan  
Witnesseth, That the said party of the first part, for and in consideration of <sup>2</sup> Twenty-five Thousand (\$25,000.)  
Dollars

to him in hand paid by the said party of the second part, the receipt whereof is hereby confessed and acknowledged, does by these presents, grant,  
bargain, sell, remise, release, alien and confirm unto the said party of the second part, <sup>3</sup>his heirs and assigns,  
FOREVER, all that certain piece or parcel of land situate and being in the Township  
of West Branch County of Marquette and State of Michigan, and described as follows, to-wit:

The North-east Quarter (NE<sup>1</sup>/<sub>4</sub>) of the North-east Quarter (NE<sup>1</sup>/<sub>4</sub>)  
of Section Twenty-two (22), Township Forty-six (46) North  
of Range Twenty-four (24) West in Marquette County, Michigan,  
less one (1) acre of the Northeast (NE) corner of said  
Forty (40). Sold to the township on which to erect a town  
hall.

As a further consideration herein, the Grantee agrees to name any park  
and/or other recreational facility that may be situated on the above  
described land "Meyland Park" or such other suitable designation  
utilizing the family name "Meyland".

Together with all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining: To Have and to Hold  
the said premises, as herein described, with the appurtenances, unto the said party of the second part and to <sup>3</sup>his heirs  
and assigns, FOREVER. And the said party of the first part, for himself, his heirs, executors and administrators, does covenant, grant, bargain and  
agree to and with the said party of the second part, <sup>3</sup>his heirs and assigns, that at the time of the delivery of these presents  
he is well seized of the above granted premises in fee simple; that they are free from all incumbrances whatever

and that he will, and his heirs, executors, and administrators shall Warrant and Defend the same against all lawful claims whatsoever,

When applicable, pronouns and relative words shall be read as plural, feminine or neuter.

In Witness Whereof, The said party of the first part has hereunto set his hand the day and year first above written.

Signed, and Delivered in Presence of  
Carole J. Malone  
Carole J. Malone  
Kim Malone  
Kim Malone

Anita E. Meyland  
Anita E. Meyland  
Herbert J. Hess  
Charlotte Hess  
Treas. Cert. 38940

STATE OF MICHIGAN

County of DeKalb

to me known to be the same person as described in and who executed the within instrument, who duly  
acknowledged the same to be: their free act and deed.

4. Prepared by: Elsie Cardoni  
Marquette County Courthouse  
Baraga Avenue  
Marquette, Michigan 49855

Carole J. Malone  
Carole J. Malone  
DeKalb  
County, Michigan,  
My commission expires  
19



48.

Charles E. Brown, Trustee  
TO  
Township of West Branch

Received for Record, the 2<sup>nd</sup> day of November, A. D. 1932, at 3:05<sup>05</sup> P. M.  
[A true copy.] Charles E. Brown, Register of Deeds.

By: PARCEL B - TOWN HALL PARCEL

This Indenture,

Made this 4<sup>th</sup> day of October in the year of our Lord one thousand nine hundred and thirty-two BETWEEN Charles E. Brown, as trustee of the estate of Mary Brown, deceased, of Marquette, Michigan party,

of the first part, and Township of West Branch, a municipal corporation of the State of Michigan estate and being in the County of Marquette, Michigan party, of the second part.

Witnesseth, That the said party of the first part, for and in consideration of the sum of One dollar (\$1.00), and other valuable considerations Dollars, to him in hand paid by the said party of the second part, the receipt whereof is hereby confessed and acknowledged, do hereby

by these presents grant, bargain, sell, remise, release, alien and confirm unto the said party of the second part, and its successors and assigns, Forever, all that certain piece or parcel of land situate and being in the Township of West Branch, County of Marquette, Michigan, and State of Michigan, and described as follows, to wit:

A parcel of land situate and being in the NE 1/4 of the NE 1/4 of Section twenty-two (22), in town forty-six (46) north, range twenty-four (24) west, more particularly described as follows:

Commencing at the S & W corner of the intersection of the public highway there situate and being and commonly known as the Little Lake Road and Skandia Road, running thence south one hundred feet (100); thence west four hundred thirty five and three-fifths (435 3/5) feet;

thence north one hundred (100) feet; thence east four hundred thirty five and three-fifths (435 3/5) feet to the point of beginning: Provided always and

and these presents are upon this express condition, that, if the said party of the second part or its successors, or assigns shall at any time cease to use said premises for town hall purposes and such cessation of use for town hall purposes shall continue for one year, or use said premises for any purposes inconsistent therewith, this conveyance shall thereupon become

and be null and void, and thereupon the said party of the first part, his heirs or assigns may reenter upon said premises and become possessed thereof in his original estate and may lawfully remove and put out the said party of the second part and its successors and all persons claiming through or under it or them.

Together with all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining: To Have and to Hold the said premises as herein described, with the appurtenances, unto the said party of the second part, and to the successors, heirs and assigns, Forever.

And the said Charles E. Brown, part of the first part, for himself, his heirs, executors and administrators, do hereby covenant, grant, bargain and agree to and with the said party of the second part, its heirs and assigns, that at the time of the ensembling and delivery of these presents, he is well seized of the above granted premises in Fee Simple, that they are free from all incumbrances whatever, and that he will, and his heirs, executors and administrators shall

Warrant and Defend the same against all lawful claims whatsoever. In Witness Whereof, the said party of the first part has hereunto set his hand and seal the day and year first above written.

Signed, Sealed and Delivered in the Presence of Mrs. Laura Brown, James J. Walsh, Charles E. Brown, as Trustee of the Estate of Mary Brown, deceased.

State of Michigan, County of Marquette ss.

On this 4<sup>th</sup> day of October in the year one thousand nine hundred and thirty-two before me, a Notary Public, Charles E. Brown personally appeared to me known to be the same person described in and who executed the within instrument, who duly acknowledged the same to be his free act and deed.

James J. Walsh, Notary Public, Marquette Co., Mich. My commission expires Aug. 18, 1935.

MARQUETTE COUNTY, TREASURER'S OFFICE, Marquette, Mich. Nov 7 1932

I hereby certify that there are no tax liens or titles held by the State or individual's on the lands described in the within instrument and that all taxes which by law are required to be returned to this office have been fully paid for the five years preceding the date of said instrument as shown by the records of this office.

William J. Morrison, County Treasurer



Consideration \$1.00

# SANDERS & CZAPSKI ASSOCIATES, PLLC

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ARCHITECTURE / LANDSCAPE ARCHITECTURE / HISTORIC PRESERVATION

March 10, 2026

Central Upper Michigan Regional Planning and Development Region  
2950 College Avenue  
Escanaba, MI 49829

Re: Notice of Intent – MNRTF Recreation Grant Application  
West Branch Township – Meyland Park  
West Branch Township – Marquette County, Michigan

To whom it may concern,

Please find attached form PR5750-2, "Notice of Intent for Recreation Grant Projects" for the above referenced project. We are preparing an application to the Natural Resources Trust Fund program for the development of recreation infrastructure on behalf of West Branch Township. I have also attached a copy of the project development plan and a project location map for your reference.

The project will include the construction of a regulation softball field, parking for 46 cars, a multi-sport court, barrier free access path, fishing pier and swimming access to the Silver Lead Creek.

If you have any questions or comments, please do not hesitate to call and we will do our best to address any issues in our application.

Respectfully submitted,



Bill Sanders, ASLA  
Landscape Architect / Principal

Enclosure: Project Development Plan – West Branch Township / Meyland Park

Cc: Michigan DNR – Grants Management  
Mr. Kris Shaw, Supervisor – West Branch Township



# NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

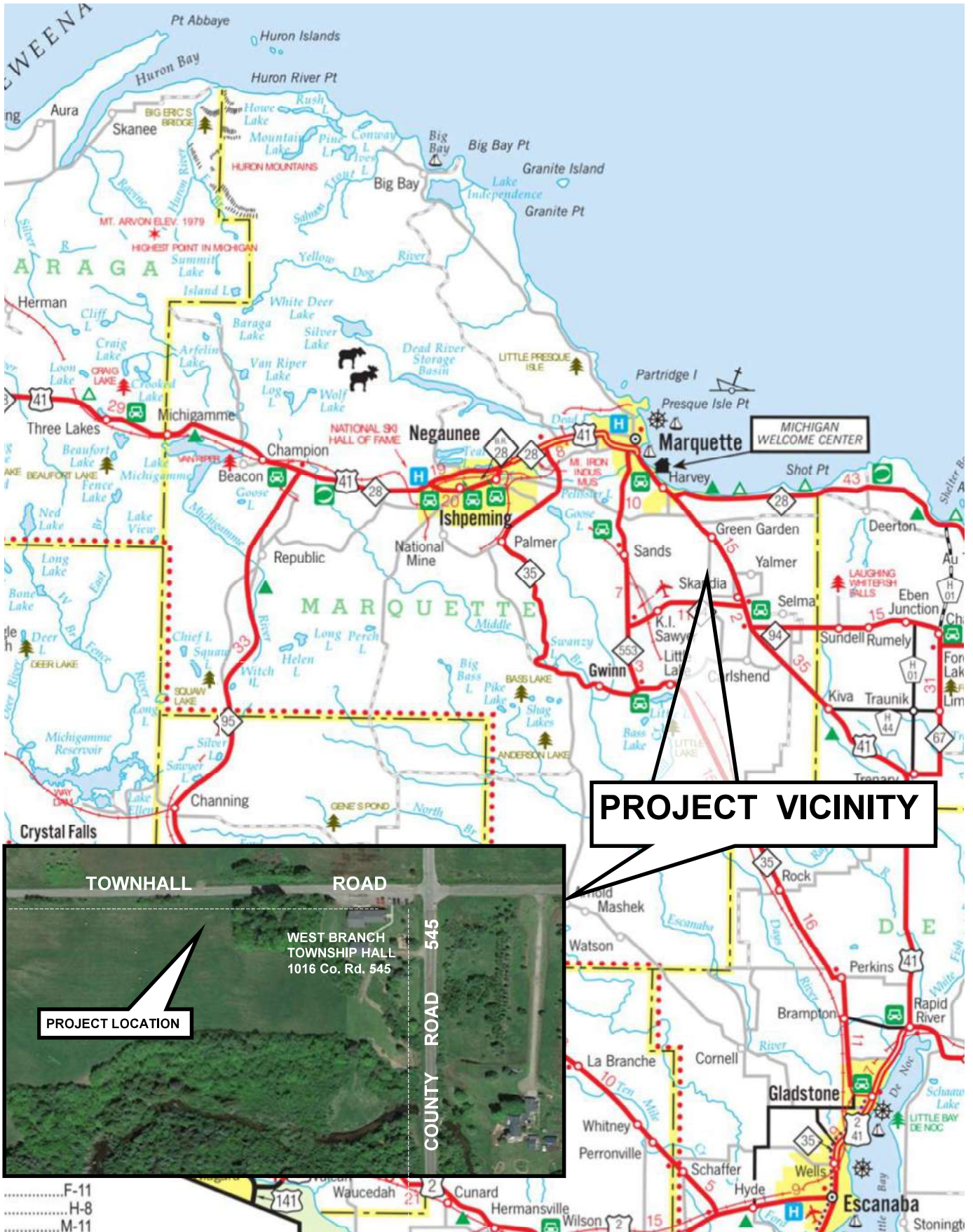
This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.

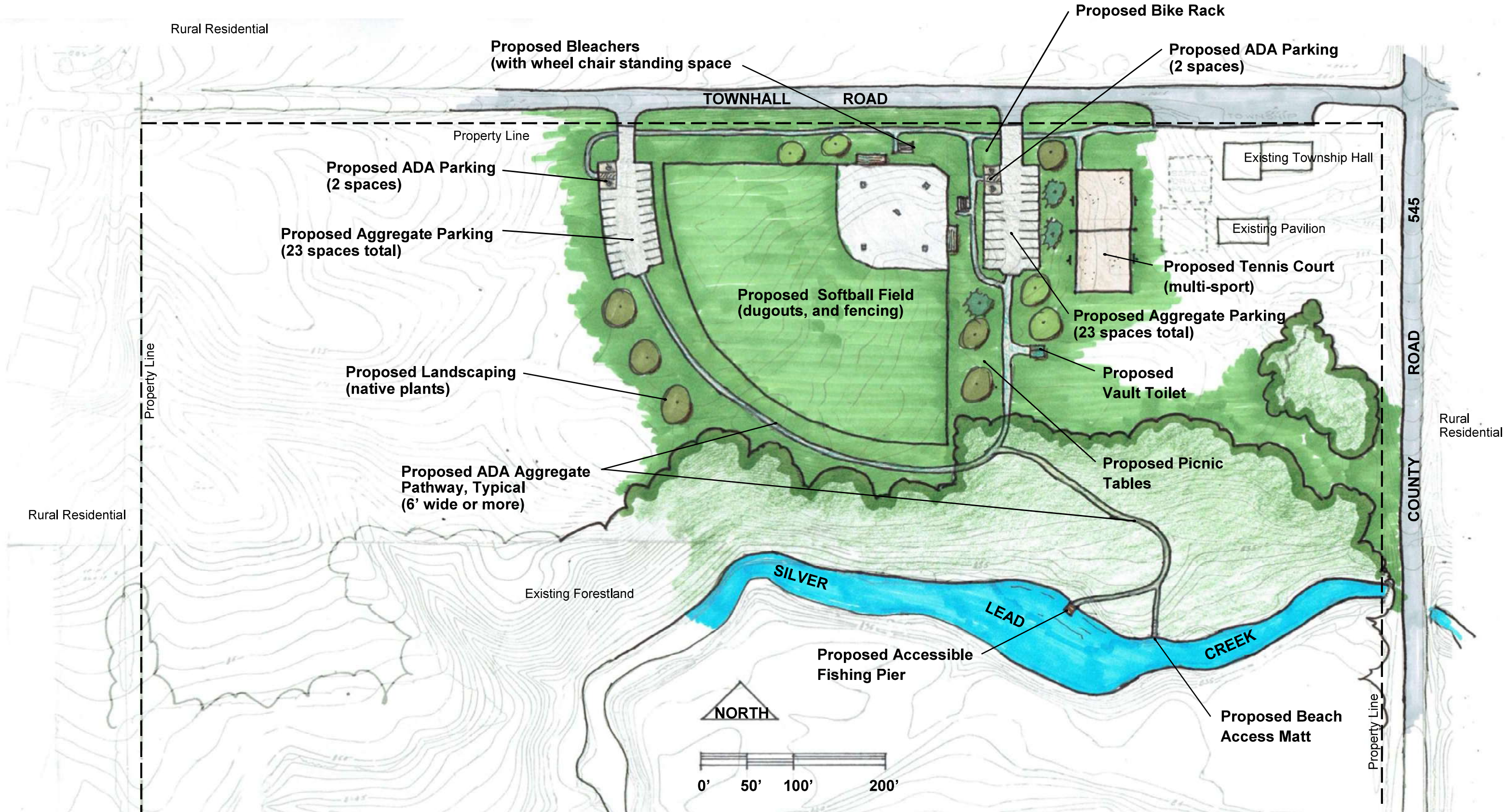
Name of Project West Branch Township - Meyland Park		Date March 10, 2026	County Marquette
Identity of the applicant agency, organization, or individual: West Branch Township Marquette County, Michigan			
Indicate below the representative of the applicant to contact for additional information regarding this Notice:			
Name Kris Shaw		Telephone Number (including area code) 906-942-7400	E-mail Address krisshawsupervisor@westbranchtownship.net
Address (Street/PO Box), City, State, ZIP Code 1016 Co. Road 545, Skandia, MI 49885			
Agency from which will be sought: <input type="checkbox"/> Michigan Department of Natural Resources		Name of Program <input type="checkbox"/> Land and Water Conservation Fund <input checked="" type="checkbox"/> Natural Resources Trust Fund	
Estimated Federal Cost \$	Estimated State Cost \$ 400,000.00	Estimated Other Cost \$	Total Cost \$ 572,000.00
Estimated date by which time the applicant expects to formally file an application March 27, 2026			
Geographic location of the project to be assisted (indicate specific location as well as city or county. Attach map if necessary) Project is located on 40 acre parcel immediately adjacent to the West Branch Township Hall, southwest of the intersection of Townhall Road and County Road 545, approximately 13 miles south of the City of Marquette.			
Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project: Project includes the construction fa regulation size softball field with bleachers and dugouts, toilet building, two parking lots, tennis court striped for multiple sports, an accessible pathway with access to a barrier free fishing pier and swimming access to the Silver Lead Creek.			
Type of project Recreation development - Disc Golf course		General size of scale project Project is improvements are approximately 9 acres in extent	
Purpose of project To provide organized and informal recreation opportunity for West Branch Township and adjoining communities.			
Beneficiaries (persons or institutions benefited) West Branch Township, Adjacent townships, and residents from across Marquette County. Other local ballfields are at or over capacity. The Meyland Park ball field will provide additional capacity.			
Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): This project follows the goals and recommendation of the Townships approved 5 year recreation plan.			

# Project Vicinity Map

## West Branch Township - Meyland Park

TF26-0039





# West Branch Township Meyland Park

Marquette County, Michigan

Project Development Plan  
 TF26 - 0039 March 9 2026

# Additional Information

**Instructions:**

1. Click **Save** to save changes.
2. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Provide the information listed below, as applicable, and any other information you believe will give us a more complete understanding of your proposed project and assist us in evaluating your application.

- 1) Explain the circumstances under which you closed, sold, or transferred control of any parkland or recreation facilities within your park system.
- 2) List any parks within your system for which you have a "residents only" policy.
- 3) Discuss any health advisories for the water bodies accessed by your project. Describe how these advisories will affect the use of the site and your proposed facilities.

*West Branch Township has never closed, transferred or sold parkland or recreation facilities.*

*There are no residents only park in West Branch Township. The Meyland Park lands are open and accessible to residents and visitors alike.*

*We are not aware of any specific health advisories for the project location on the Silver Lead Creek. However, we are aware of advisories near the Silver Lead Creek, 'near K.I. Sawyer', and the lower Chocoday River. As part of project design, we will follow any advisories issued by the Department of Health and Human Services, such as their Eat Healthy Fish Guide, as well as any advisories provided by the Department of Natural Resources.*

# NOTES

Recreation Area for the  
Twp.

I understand that there  
may be grant money available  
for recreational purposes.  
I support getting money for  
that purpose, since our township is  
rural and many children  
and families could use better  
facilities for recreation where  
we live.

Sincerely,

Joan E. Duncan

9067 US 41 S., SKANDIA  
906-235-6940.

SUPPORT FOR APPLICATION -- MDNR TRUST FUND GRANT ON BEHALF OF  
WEST BRANCH TOWNSHIP, MARQUETTE COUNTY, MI

March 23, 2026

I would like to express my sincere support for West Branch Township's application for funding through the Michigan DNR Passport Grant as a resident of the township.

West Branch is a rural township in the Upper Peninsula with limited recreation opportunities. My family is highly active in the local baseball program, and we look forward to having added recreation opportunities for the children in our community as well as other nearby communities. Having a recreation area locally available, for all to enjoy, whether having a picnic, fishing on the Silver Lead, playing in the playground or playing a game of baseball, disk golf or simply walking the trail will be appreciated.

Thank you for your consideration of this grant. As a community member, I wholeheartedly support this grant request.

Sincerely,

A handwritten signature in black ink that reads "Charles DeVooght". The signature is written in a cursive style with a long, sweeping underline.

Charles DeVooght  
West Branch Township Resident

-

March 26, 2026

Merrie Carlock  
Recreation Grant Coordinator  
Michigan Department of Natural Resources  
P.O. Box 30028  
Lansing, MI 48909

Re: Application to Michigan Natural Resources Trust Fund for West Branch Township Meyland Park Development  
Application to Michigan Recreation Passport for West Branch Disc Golf Course

Dear Ms. Carlock,

I am writing to express my strong support for the 2026 DNR grant applications submitted by West Branch Township, Marquette County, for development of Meyland Park and Disc Golf Course.

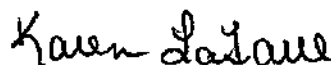
These projects include construction of:

1. An 18-hole disc golf course on township property with a vault toilet, access trail parking lot through the wooded area of the property.
2. A softball field with fencing, dugouts and seating, parking lots, multi-purpose paved sports court for tennis, pickleball and basketball, accessible trails, access to barrier free fishing pier and swimming access to the Silver Lead Creek, vault toilet and picnic tables.

This recreational development will be welcomed to the residents we serve in Adult Foster Care Homes. Currently accessible opportunities are limited for people with disabilities within the Marquette County community. The addition of the proposed project will enhance the quality of life for the people we serve as well as the youth and adults in the area. Thank you for considering West Branch Township for this grant.

We are looking forward to the addition of these sports fields and recreation areas, so our youth have safe places to practice and play. These efforts will bring the community together through sports and recreation creating an environment that enables people to live, work and play within their community, while preserving this beautiful natural setting.

Sincerely,



Karen LaFave  
CEO/President

APPLICATION TO MICHIGAN NATURAL RESOURCES TRUST FUND FOR WEST BRANCH TOWNSHIP  
MEYLAND PARK DEVELOPMENT AND APPLICATION TO MICHIGAN RECREATION PASSPORT FOR  
WEST BRANCH DISC GOLF COURSE

March 26, 2026

On behalf of Skandia West Branch Township Volunteer Fire Fighters, we would like to express our sincere support for West Branch Township's applications for funding through the Michigan DNR grant opportunities.

West Branch is a small rural township in the Upper Peninsula with limited recreation opportunities and have actively supported West Branch's efforts in fundraising for this project both monetarily and by providing volunteer help at fundraisers for the past few years.

Signatures below indicate our support for this project for all children and adults who would enjoy a picnic, fishing on the Silver Lead, swinging on the playground equipment, playing a game of baseball, disk golf or simply walking the trails.

Thank you for your consideration of this grant – and be assured, the Fire Department will continue to do our part to help with this project as requested.

Sincerely,



Kevin Downs, Chief  
Skandia West Branch Fire Department  
906-942-7200 – 150 Townhall Rd, Skandia, MI 49885

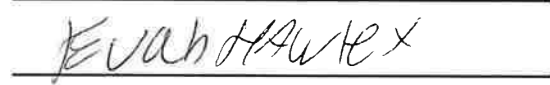
And

Fire Fighters:



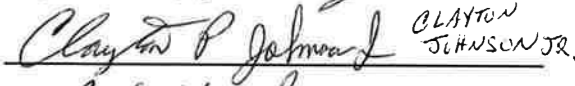


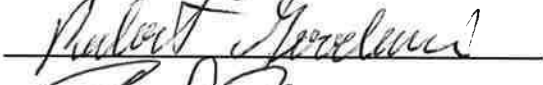






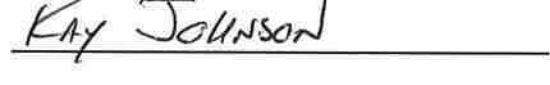


 CLAYTON  
JOHNSON JR.



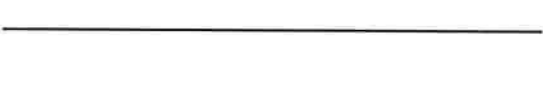
















109TH DISTRICT  
P.O. BOX 30014  
LANSING, MI 48909-7514

MICHIGAN HOUSE OF REPRESENTATIVES

PHONE: (517) 373-0498  
FAX: (517) 373-9366  
KarlBohnak@house.mi.gov

**KARL BOHNAK**

STATE REPRESENTATIVE

To whom it may concern,

I am writing to express my strong support for the Meyland Project being submitted through the Michigan Natural Resources Trust Fund Grant Program.

West Branch Township recently acquired a 40-acre parcel intended to be developed for recreational use, with Silver Lead Creek running through the property and providing a beautiful natural setting for outdoor activities. The township's vision for this space is to create a welcoming community park that offers recreational opportunities for residents of all ages while preserving and enhancing the natural environment.

The Meyland Park project includes the development of a softball field, off-street gravel parking with paved ADA-accessible spaces, a vault toilet, and a multi-sport court that can accommodate tennis and other recreational activities. The plan also includes an aggregate paved ADA-accessible trail to improve accessibility throughout the park.

In addition, the project will provide improved access to Silver Lead Creek. These features will ensure that individuals and families of all abilities can enjoy the natural beauty and recreational opportunities the park has to offer.

Currently, there are very few recreational facilities in the surrounding area that provide this range of amenities. The development of Meyland Park would be a tremendous asset not only to West Branch Township but also to neighboring communities. By creating a space that promotes outdoor recreation, accessibility, and community engagement, this project will significantly enhance the quality of life for residents and visitors alike.

I strongly support this project and encourage consideration of this grant request. Meyland Park represents an important investment in recreation, accessibility, and the long-term well-being of the community.

Sincerely,

Karl Bohnak  
State Representative  
109<sup>th</sup> House District

## **Bonnie L. Hoff**

---

Bonnie L. Hoff  
127 Johnson Road  
Skandia, Michigan 49885

Telephone (906)942-7527  
Cell (906)362-7528  
BLHoff127@aol.com

March 11, 2026

West Branch Township  
Township Board  
P. O. Box 56  
Skandia, Michigan 49885

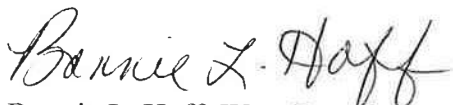
Re: West Branch Township Recreation Area

Please accept my letter in support of the application submitted by West Branch Township for recreation area grants. It is my understanding that grants are available through the Michigan Natural Resources Trust Fund and the Recreation Passport Program. West Branch Township would welcome any available grant opportunities to develop land for public outdoor recreation facilities. Those may include the development of both new facilities and the renovation of old facilities.

I have been a resident of West Branch Township for over forty years and have witnessed the continued growth of our rural township, especially in the population of younger residents. Children need recreational facilities, such as playgrounds and ball fields. As an example, T-Ball has seen a resurgence in recent years which require ball fields. While my own children are now grown, my grandchildren reside locally and will absolutely benefit by new playgrounds. Those recreational avenues are just two examples of projects which will greatly benefit by grants afforded to the township through the Trust Fund and Passport Program.

Please contact me should you have any questions regarding my letter in support.

Thank you,



Bonnie L. Hoff, West Branch Township Resident and Grandmother  
(906) 942-7527  
(906) 362-7528  
BLHoff127@aol.com

3-12-2026  
Merrie Carlock  
Recreation Grant Coordinator  
Michigan Department of Natural Resources  
P.O. Box 30028  
Lansing, MI 48909

Re: Application for Michigan Natural Resources Trust Fund for West Branch Township Meyland  
Park Development  
Application to Michigan Recreation Passport for West Branch Disc Golf Course

Dear Ms. Carlock,

I am writing to express my dedicated support for the 2026 DNR grant applications submitted by West Branch Township, Marquette County for development of Meyland Park and Disc Golf Course.

These projects include construction of:

1. An 18-hole disc golf course on township property with a vault toilet, access trail parking lot through the wooded area of the property.
2. A softball field with fencing, dugouts and seating, parking lots, multi-purpose paved sports court for tennis, pickleball and basketball, accessible trails, access to barrier free fishing pier and swimming access to the Silver Lead Creek, vault toilet, and picnic tables.

This development and use of the land is a great idea for the present and future of this township. I believe as the township grows and more children are raised here it will be a place to make memories and host community events for all our residents. Tourists who love hiking will be able to utilize a new place to get outside and enjoy our beautiful UP.

As a resident of West Branch Township, this project is important to my family as it gives accessible recreation opportunities to my 6-year-old autistic son. The development has multiple options to keep him entertained and active, while not over-stimulating him. He is particularly excited about the new playground area with inclusive playsets and playgrounds, also the disc golf, which he was able to try at our recent Tailgate Fundraiser. These improvements are significant because they will encourage him to spend time outdoors and interact with other children, who are likely to use the recreational area more once it is developed. I am grateful that the developments West Branch Township has proposed have considered those with both physical and mental development disabilities to ensure accessibility for all residents. Thank you for taking the time to read this and consider helping build up our community.

Sincerely,  
Nellie Turton



**WEST BRANCH TOWNSHIP**  
*Tailgate Party*

**SEPTEMBER 13, 2025**  
**11AM - 4PM**

**MUSIC - FOOD - GAMES -**  
**VENDORS - PIE AND BAKE SALE**





**WEST BRANCH TOWNSHIP**  
*Tailgate Party*

**SEPTEMBER 13, 2025**  
**11AM - 4PM**

1016 Co. Rd 545 N, Skandia, MI



*Pie Sale from South  
County Fund Committee  
starts at 11am till  
gone!*



*Field of Dreams Car  
show 12pm-4pm*



*Live Music from  
Big Lake Acoustic*

Contact [admin@westbranchtownship.net](mailto:admin@westbranchtownship.net) with questions



**Fundraiser for West Branch Township Recreation Areas**  
*Music • Food • Games • Vendors*  
*Pie & Bake Sale • Bucket Raffle • Car Show*



# *Field of Dreams Car Show*

**Saturday, September 13, 2025**

**12 – 4pm**

**West Branch Town Hall & Recreation Area**

**1016 County Rd 545 N, Skandia, MI 49885**

*Car Show Is Being Held As Part of West Branch “Tailgate Party”  
Fundraising Event For West Branch Township Recreation Areas*

**Live Music | Food | Vendors | Pie & Bake Sale | Raffle**

**Bring Your Dream Car, Truck, Tractor, or  
Bike To Show Off &  
Visit With Other “Dream” Enthusiasts  
People’s Choice Award**

***\*\*No Pre-Registration or Entry Fee Required\*\****

**WEST BRANCH TOWNSHIP**  
*Tailgate Party 2025*



# THANK YOU TO OUR SPONSORS!

Skandia Lion's Club

Skandia / West Branch Fire Department

Big Lake Acoustic

Skandia Township

Super One Foods

Trudell Plumbing & Heating

B&G Heating & Plumbing

Green Bay Packers

Bergdahl's

DeVooght's

Interiors By Design

Top Flight Salon

Quality Car Care

Texas Roadhouse

Hudson's Classic Grille & Bar

U.P. Propane

Culver's

Red Fox Run

Auto Zone

Ferrell Gas

Napa Auto Parts

SnapOn Tools

Advance Auto Parts

Jeffrey's

The Island

Peace Pie

Maple Lane Sports

North Country Septic



**Congress of the United States**  
**House of Representatives**  
**Washington, DC 20515-2201**

May 23, 2025

Merrie Carlock  
Recreation Grant Coordinator  
Michigan Department of Natural Resources  
P.O. Box 30028  
Lansing, MI 48909

Dear Ms. Carlock:

I am writing on behalf of West Branch Township, which has recently submitted applications to the Michigan Department of Natural Resources for funding through the Michigan Natural Resources Trust Fund and the Michigan Recreation Passport Grant Program. These applications support the development of the Meyland Park Recreation Area in West Branch Township, Marquette County.

The Township seeks to transform 39 acres of municipally owned land into a vibrant hub for youth sports, community gatherings, and outdoor recreation. The project includes the development of soccer and baseball fields, a multi-purpose court, accessible pathways, picnic areas, a disc golf course, and future access to the West Branch of the Chocoy River. This effort will bring long-overdue recreational infrastructure to a rural, under-resourced area of Michigan's Upper Peninsula.

What sets this project apart is the remarkable level of community engagement and commitment. Public input has shaped the vision through open meetings, fundraisers, and partnerships with local organizations like the Skandia Lions Club. The Township has demonstrated not only strong public support but also a clear and actionable implementation plan. Beyond improving access for residents of all ages and abilities, this project supports long-term community health and could serve as a future connection point with regional efforts like the Silver Lead Creek Greenway Project.

For these reasons, I respectfully urge full and fair consideration of these grant applications.

Sincerely,



Jack Bergman  
Member of Congress





## **COUNTY OF MARQUETTE**

*Office of the County Clerk  
234 W. Baraga Avenue  
Marquette, Michigan 49855*

*Phone 906/225-8330  
Fax 906/228-1572  
[www.co.marquette.mi.us](http://www.co.marquette.mi.us)*

**LINDA K. TALSMAN**  
*County Clerk*

May 22, 2025

To whom it may concern:

I am confirming my support for the expansion project to allow West Branch Township the Grant dollars needed to benefit my community. West Branch Township has applied for a DNR Grant and propose to use the monies for multiple outdoor activities to include but not limited to the following: Disc Golf, Baseball Field, Soccer Field, Pickle Ball Court, an inclusive Play Ground for Autistic children to name a few.

Our Community lacks in areas for our community members to gather and enjoy outdoor activities. Having this would entice more interest in moving to our ever growing area. Giving families a place to gather and meet other people with the same interest always betters everyone involved.

As a taxpayer in West Branch Township we have young families and grandparents that would welcome a beautiful area such this, please consider the West Branch Township Grant Application for the Meyland Recreation Project. It will make our Township stronger and impact so many!

Sincerely,

Linda Talsma  
Marquette County Clerk  
& West Branch Township Resident

May 14, 2025

Merrie Carlock  
Recreation Grant Coordinator  
Michigan Department of Natural Resources  
P.O. Box 30028  
Lansing, MI 48909

Dear Ms. Carlock,

I am writing to express my strong support for the DNR grant applications for the Meyland Park Recreation Area in West Branch Township, Marquette County on behalf of myself.

As a small rural community in the Upper Peninsula, this grant funding is critical to improve West Branch Township recreation amenities. The Township owns underutilized property that can be converted into valuable community space with sports fields, a disc golf course and trails.

We are looking forward to the addition of sports fields, so our youth have safe places to practice and play. These efforts will bring the community together through sports and recreation creating an environment that enables people to live, work and play within their community, while preserving this beautiful natural setting.

I support the township's 2025 DNR grant applications (TF25 - 0061 & RP25 - 0061).

Sincerely,



West Branch Twp

May 14, 2025

Merrie Carlock  
Recreation Grant Coordinator  
Michigan Department of Natural Resources  
P.O. Box 30028  
Lansing, MI 48909

Dear Ms. Carlock,

I am writing to express my strong support for the DNR grant applications for the Meyland Park Recreation Area in West Branch Township, Marquette County on behalf of myself.

As a small rural community in the Upper Peninsula, this grant funding is critical to improve West Branch Township recreation amenities. The Township owns underutilized property that can be converted into valuable community space with sports fields, a disc golf course and trails.

We are looking forward to the addition of sports fields, so our youth have safe places to practice and play. These efforts will bring the community together through sports and recreation creating an environment that enables people to live, work and play within their community, while preserving this beautiful natural setting.

I support the township's 2025 DNR grant applications (TF25 - 0061 & RP25 - 0061).

Sincerely,



RAYMOND JOHNSON

West Branch Twp Resident & Member of Skandia / West Branch Fire Dept

May 14, 2025

Merrie Carlock  
Recreation Grant Coordinator  
Michigan Department of Natural Resources  
P.O. Box 30028  
Lansing, MI 48909

Dear Ms. Carlock,

I am writing to express my strong support for the DNR grant applications for the Meyland Park Recreation Area in West Branch Township, Marquette County on behalf of Skandia West Branch Fire Department

As a small rural community in the Upper Peninsula, this grant funding is critical to improve West Branch Township recreation amenities. The Township owns underutilized property that can be converted into valuable community space with sports fields, a disc golf course and trails.

We are looking forward to the addition of sports fields, so our youth have safe places to practice and play. These efforts will bring the community together through sports and recreation creating an environment that enables people to live, work and play within their community, while preserving this beautiful natural setting.

I support the township's 2025 DNR grant applications (TF25 – 0061 & RP25 – 0061).

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Downs". The signature is fluid and cursive, with a large loop at the end.

Kevin Downs

Fire Chief Skandia West Branch Fire Department

May 14, 2025

Merrie Carlock  
Recreation Grant Coordinator  
Michigan Department of Natural Resources  
P.O. Box 30028  
Lansing, MI 48909

Dear Ms. Carlock,

I am writing to express my strong support for the DNR grant applications for the Meyland Park Recreation Area in West Branch Township, Marquette County on behalf of Skandia West Branch First Responders

As a small rural community in the Upper Peninsula, this grant funding is critical to improve West Branch Township recreation amenities. The Township owns underutilized property that can be converted into valuable community space with sports fields, a disc golf course and trails.

We are looking forward to the addition of sports fields, so our youth have safe places to practice and play. These efforts will bring the community together through sports and recreation creating an environment that enables people to live, work and play within their community, while preserving this beautiful natural setting.

I support the township's 2025 DNR grant applications (TF25 – 0061 & RP25 – 0061).

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Beauchamp", with a long horizontal flourish extending to the right.

Fred Beauchamp  
Coordinator Skandia West Branch First Responders

May 14, 2025

Merrie Carlock  
Recreation Grant Coordinator  
Michigan Department of Natural Resources  
P.O. Box 30028  
Lansing, MI 48909

Dear Ms. Carlock,

I am writing to express my strong support for the DNR grant applications for the Meyland Park Recreation Area in West Branch Township, Marquette County on behalf of myself.

As a small rural community in the Upper Peninsula, this grant funding is critical to improve West Branch Township recreation amenities. The Township owns underutilized property that can be converted into valuable community space with sports fields, a disc golf course and trails.

We are looking forward to the addition of sports fields, so our youth have safe places to practice and play. These efforts will bring the community together through sports and recreation creating an environment that enables people to live, work and play within their community, while preserving this beautiful natural setting.

I support the township's 2025 DNR grant applications (TF25 – 0061 & RP25 – 0061).

Sincerely,

  
NATE R. INGALLS  
SKANDIA TOWNSHIP RESIDENT

May 14, 2025

Merrie Carlock  
Recreation Grant Coordinator  
Michigan Department of Natural Resources  
P.O. Box 30028  
Lansing, MI 48909

Dear Ms. Carlock,

I am writing to express my strong support for the DNR grant applications for the Meyland Park Recreation Area in West Branch Township, Marquette County on behalf of myself.

As a small rural community in the Upper Peninsula, this grant funding is critical to improve West Branch Township recreation amenities. The Township owns underutilized property that can be converted into valuable community space with sports fields, a disc golf course and trails.

We are looking forward to the addition of sports fields, so our youth have safe places to practice and play. These efforts will bring the community together through sports and recreation creating an environment that enables people to live, work and play within their community, while preserving this beautiful natural setting.

I support the township's 2025 DNR grant applications (TF25 – 0061 & RP25 – 0061).

Sincerely,

Jim Bleav



West Branch Twp

May 14, 2025

Merrie Carlock  
Recreation Grant Coordinator  
Michigan Department of Natural Resources  
P.O. Box 30028  
Lansing, MI 48909

Dear Ms. Carlock,

I am writing to express my strong support for the DNR grant applications for the Meyland Park Recreation Area in West Branch Township, Marquette County on behalf of myself.

As a small rural community in the Upper Peninsula, this grant funding is critical to improve West Branch Township recreation amenities. The Township owns underutilized property that can be converted into valuable community space with sports fields, a disc golf course and trails.

We are looking forward to the addition of sports fields, so our youth have safe places to practice and play. These efforts will bring the community together through sports and recreation creating an environment that enables people to live, work and play within their community, while preserving this beautiful natural setting.

I support the township's 2025 DNR grant applications (TF25 – 0061 & RP25 – 0061).

Sincerely,

*Robert Goodwin*

*STANLEY Goodwin Auto*

May 16, 2025

Michelle Christal  
West Branch Township  
P O Box 56  
Skandia, MI 49885

**RE: Support for MDNR Grant Application for Mayland Park Recreation Area in West Branch Township, Marquette County, Michigan**

I have lived in West Branch Township most my life. My husband has lived here since 1990. In the 1960s, I loved being a Brownie/Girl Scout and our meetings were always at the West Branch Township Hall. I cannot recall other recreation opportunities for neighborhood children other than baseball. We support this recreation grant opportunity.

We can recall taking our grandson to the playground area at the Township Hall provided by volunteer organizations. Loved sitting on the bench watching him enjoy the afternoon, sharing a picnic, then walking down the creek to see what we could see. Looking forward to seeing soccer, baseball, disc golf in this beautiful spot.

With the help of an MDNR Recreation Grant, as residents, parents, and grandparents who live in this Township, we look forward to these proposed new recreational opportunities for our residents as well as visitors to our area. This will give our Township a community feel once again, as well as an opportunity to have organized sports, a safe place for play and plain old fun for children and adults alike.

We appreciate the State's consideration of this application to help our rural township. We drive for work, medical, etc. – but a recreation opportunity in our own Township and not miles away will be so nice for all, including those in nearby townships. My husband and I support not only this Grant Application but our Township's future commitment to continued funding with our tax dollars for repair, maintenance, and upgrades.

Sincerely,



Fred A Beauchamp  
155 Kunde Road, Skandia, MI 49885  
906-360-9523



Laurie A Beauchamp  
155 Kunde Road, Skandia, MI 49885  
906-360-0851



Skandia Truss  
9465 US41 South  
Skandia, MI 49885  
906-942-7171  
www.skandiatruss.com

18 May 2025

Merrie Carlock  
Recreation Grant Coordinator  
Michigan Department of Natural Resources  
P.O. Box 30028  
Lansing, MI 48909

Dear Ms. Carlock,

I am writing to express my dedicated support for the DNR grant applications for the Meyland Park Recreation Area in West Branch Township, Marquette County on behalf of Skandia Truss.

As a small rural community in the Upper Peninsula, this grant funding is critical to improve West Branch Township recreation amenities. The Township owns underutilized property which should convert into valuable community space with sports fields, a disc golf course, and trails.

We are looking forward to the addition of sports fields, so our youth have safe places to practice and play. These efforts will bring the community together through sports and recreation creating an environment that enables people to live, work and play within their community, while preserving this beautiful natural setting.

I support the township's 2025 DNR grant applications (TF25 – 0061 & RP25 – 0061). If you have any further questions, you can contact me at 906-942-7171 or [josh@skandiatruss.com](mailto:josh@skandiatruss.com).

*Joshua Coggins*  
JOSHUA COGGINS, COO  
Skandia Truss

May 16, 2025

West Branch Township Recreation Committee  
1016 County Rd 545N  
Skandia MI 49885

RE: Recreation Development at West Branch Township Hall Surrounding Property

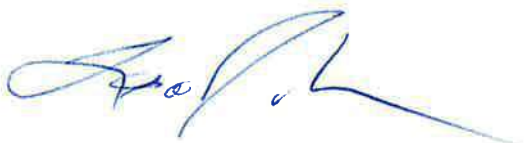
To Whom It May Concern

This letter is written in support of development of a recreation area on the property surrounding the West Branch Township Hall. This planned project, developing the township property green space to provide multiple outdoor activities to meet the needs of a wide variety of youth and adults, would be a great asset to the West Branch Township. The availability of this type of community resource area promotes physical activity and healthy outdoor involvement which promotes physical wellness and community engagement.

I have long been a promoter of community betterment, developing a local community non-profit focused on West Branch, Kl Sawyer, and surrounding areas. I've been regularly involved in youth activities, coaching, community education, and beautification for many years. Development of this recreation area directly aligns with my involvement in community betterment.

The West Branch, Skandia, & Kl Sawyer areas have very limited outdoor recreation resources available for youth and adult community activity, with travel of 20-30" or more in order to participate in anything other than a few very small playgrounds. Addition of this recreation area would be an excellent use of currently unused township property and a great asset to West Branch Township and surrounding areas.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Lisa Johnson', with a long horizontal flourish extending to the right.

Lisa Johnson, President

Community Hand-UP

21 May, 2025

Greg and Karla Hardy  
595 Town Hall Rd  
Skandia, MI 49885

West Branch Township  
ATTN: Recreation Committee  
P.O. Box 56  
Skandia, MI 49885

**RE: Grant Public Input Session**

To Whom it May Concern:

It is important to note that my wife and I are not in opposition to a reasonable and sustainable recreation plan in West Branch Township. Given the emphasis placed by the DNR in the **Guidelines for the Development of Community Parks and Recreation Plans** document that *“additional effort be put forth to solicit comments from residents living near future projects and from others who may be negatively affected by the projects”*, we offer the following comments.

- The Application Narrative section of the **Michigan Natural Resources Trust Fund Application** submitted by West Branch Township states, *“Based on input from adjacent landowners, the conceptual plans were adjusted to accommodate key concerns that were expressed.”* A notable key issue not resolved is the use of Town Hall Road to the west of the Township Hall for access to recreational facilities proposed in the plan.

Town Hall Road to the west of the Township Hall is a narrow, dead end road with no reasonable turnaround capabilities at the end. Turning around at the end of this road generally results in residential driveways being utilized. Off road parking along this portion of the road is not feasible due to drop offs and ditching. Any parking lots on this portion of the road serve to invite parking along the road when the lots become full. The proposed parking area for 18 cars by the little league field in the current site plan only serves to invite off road parking in that area when the lot is full.

Parking on Town Hall Road to the west of the township hall is a ticketed and tow-able violation according to MCLs 257.672, 257.674 and 257.676b. Parking on this portion of Town Hall Road poses a danger to children and pedestrian traffic and potentially a problem for emergency vehicle access such as a fire truck or an ambulance, if necessary for local residents. Our position remains, all parking should be centralized by the Township Hall; do not encourage parking on Town Hall Road by offering parking areas along the road. Traffic flow must be both safe and efficient.

- Modified Site Plan MNRTF1 shows the proposed soccer field on the west end of the township parcel with what appears to be unnecessary spacing between it and the proposed little league baseball field. What is the rationale for this? The plan does not appear to take into

consideration any dimensional scaling of the recreational resources in their placement on the township parcel. Emphasis should be placed on centralization of recreation facilities in proximity to township hall. Parking, sanitary facilities and field access should all originate from a central location. Close proximity of recreational facilities to the Township Hall not only makes logistical sense, it is also conducive to planning for ADA accessibility considerations.

- The Township Recreation Plan gives ample consideration for youth related recreational opportunities in the community. Given the age demographic of the 2020 U.S. Census Bureau data, we feel that the predominantly senior population of the township is under-represented in the recreation plan as it stands and should be given more consideration.
- Lastly, we ask that the Recreation Committee consider a buffer zone on the west end of the plan boundary to provide limited privacy in the rural setting we've grown accustomed to. The proposed privacy berm with seating for spectators seems paradoxical at best. The buffer could consist of a combination of native shrubs and pollinator planting in conjunction with the proposed planting of larger trees. We have worked with the Marquette County Conservation District in the past having put hundreds of native shrubs in the ground and turning two acres of tillable land into fields beneficial to the pollinator population. I would think a project of this nature would prove beneficial to both your grant scoring with the DNR and your tax paying local residents.

Respectfully,



Greg and Karla Hardy





**SAIL, Disability Network of the U.P.**  
**1025 West Washington Street, Suite C**  
**MARQUETTE, MI 49855-4744**  
**Phone: 906-228-5744**  
**Fax: 906-228-5573**  
**Website: [www.upsail.org](http://www.upsail.org)**

March 19, 2026

Bill Sanders  
Sanders & Czapski Associates, PLLC  
105 Country Lane  
Marquette, Michigan 49855

Dear Mr. Sanders,

The Superior Alliance for Independent Living (SAIL) is the Center for Independent Living in the Upper Peninsula and provides support to all of its 15 counties. SAIL appreciates the opportunity to provide this design review for West Branch Township. This letter and the attached Design Review Table (DRT) can be submitted as supporting documentation for West Branch Township's DNR Trust Fund grant application.

The attached DRT contains each accessible design element and, as applicable, the required Universal Design Guidelines and ADA/ABA standards. Two ADA-certified staff at SAIL have reviewed the design plan and made comments and recommendations. Materials used to complete this review include the project design plans and email and phone correspondence with you.

The goal of this project is to provide a park with accessible features, including universally accessible parking, signage, park features, restrooms, accessible sports facilities, and water access. SAIL supports this project and looks forward to the ongoing partnership with West Branch Township that will be necessary to ensure the finished project is accessible to everyone. When the project is funded, please consider building 10-20 hours of work at \$100/hour into the project budget for consultation by SAIL. This way, we can assist by reviewing design and construction plans and, if needed, doing a site visit before construction begins.

Sincerely,

Jamie Glenn, ADAC  
Accessibility Consultant

cc: Julie Shaw, Executive Director, SAIL

**The mission of Superior Alliance for Independent Living is to assist individuals with disabilities and promote accessible Upper Peninsula communities for all.**

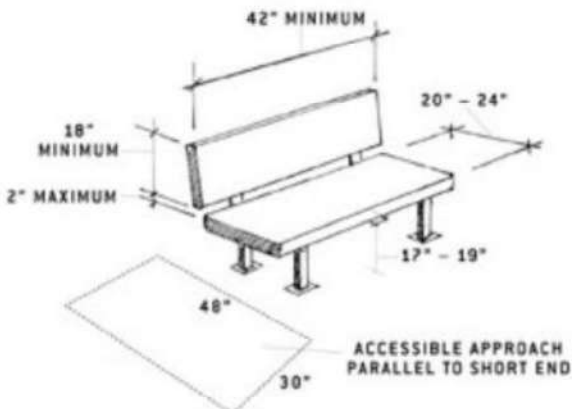
Scope Item	As stated in the plan	<b>Guidelines &amp; Standards</b> <a href="#">Universal Design (UD)</a> <a href="#">Americans with Disabilities Act (ADA)</a> <a href="#">Architectural Barriers Act (ABA)</a>	SAIL Comments and/or Recommendations
<p><b>Parking</b></p>	<p>Two parking lots are proposed, one near the tennis court and the other near the softball field. Each lot will provide 23 parking spaces, including 2 accessible spaces. The accessible portion of each lot will consist of a 24-foot-wide concrete surface, accommodating two ADA parking spaces, with a shared 8-foot-wide striped access aisle in the middle.</p> <p>A six-foot-wide pathway will connect the parking area to the park elements.</p> <p>The remaining 21 spaces in each lot will be constructed with a packed aggregate surface.</p> <p>The parking lot near the softball field will allow vehicles to pass through the lot and park along the outfield fence, providing an opportunity for spectators with disabilities to view the game from their parked vehicles.</p>	<p><b>Universal Design (UD):</b> All four accessible spaces, between the two parking lots are 8’ wide, with 8’ wide access aisles on both sides of the space.</p> <p><b>ADA [502 Parking Spaces]:</b> A minimum of one space must be accessible in each of the parking lots and that one space must be van accessible. This means 11’ wide parking space and adjacent 5’ wide access aisle on one side OR 8’ wide space and adjacent 8’ wide access aisle.</p> <p>Parking space identification signs should include the International Symbol of Accessibility complying with <a href="#">703.7.2.1</a>.</p> <p>Signs identifying van parking spaces shall contain the designation “van accessible.” Signs shall be 60 inches minimum above the ground, measured to the bottom of the sign.</p> <p>Note: The ‘van accessible’ designation is intended to be informative, not restrictive, and the space can be used by cars and vans alike.</p>	<p><b>Comments:</b> SAIL supports two parking spaces with one shared access aisle in each lot, as shown in the design plan. In this configuration, all spaces are van accessible and can be marked as such.</p> <p><b>Recommendations:</b>                      The outfield spectator viewing area should include two signs. One sign should be located near the accessible parking area closest to the softball field, indicating that a spectator viewing area is available in the outfield.</p> <p>A second sign should be mounted on the outfield fence at the designated spectator parking location. This sign should identify the area as a designated spectator viewing area and include the ISA.</p>

Scope Item	As stated in the plan	<b>Guidelines &amp; Standards</b> <a href="#">Universal Design (UD)</a> <a href="#">Americans with Disabilities Act (ADA)</a> <a href="#">Architectural Barriers Act (ABA)</a>	SAIL Comments and/or Recommendations
<b>Park sign</b>	A pedestrian information sign is proposed at the park.	<p><b>UD Guidelines for Parks:</b></p> <ul style="list-style-type: none"> <li>• Provide directional signs and wayfinding aids</li> <li>• Signs have simplified/distilled/bold graphics that are legible from a variety of distances</li> <li>• Use accessible fonts and color combinations with high contrast</li> <li>• Raised text characters and Braille may be used to supplement information</li> </ul> <p>ADA- <a href="#">Height and Location: 703.4</a>  <b>Sign height</b> 48 inches to 60 inches from the ground to the baseline of the lowest/highest tactile characters.</p> <p><a href="#">Clear ground space: 305.2</a> Provide 30"x 48" of clear ground space in front of the sign.</p>	<p><b>Recommendations:</b></p> <p>Mark all park amenities that have accessible features with the ISA.</p> <p>Include a scannable QR code that links to digital versions of the information displayed on the park's physical sign. This enables visitors to use screen readers and enhances accessibility for a wider range of visitors.</p>

Scope Item	As stated in the plan	<b>Guidelines &amp; Standards</b> <a href="#">Universal Design (UD)</a> <a href="#">Americans with Disabilities Act (ADA)</a> <a href="#">Architectural Barriers Act (ABA)</a>	SAIL Comments and/or Recommendations
<b>Pathways</b>	A six-foot-wide packed aggregate pathway will connect all park elements.	<p><b>Universal Design Sidewalks:</b></p> <ul style="list-style-type: none"> <li>• Slopes should be 5% grade or less. Where slopes over 5% grade are unavoidable, ramps with 8.33% grade or shallower should be provided, with edge protection, handrails, landings, and respite areas.</li> <li>• Sidewalk material should be slip-resistant</li> <li>• Sidewalks near the designated accessible parking spaces should be flush with the parking lot surface</li> <li>• Lighting should be provided along pathways. Intense overhead lighting should be avoided, to limit glare.</li> </ul> <p><b>ADA:</b>                      Ground surfaces shall be stable, firm, and slip resistant <a href="#">[302]</a>                      Changes in Level <a href="#">[303.2]</a> Changes in level of 1/4" high maximum are permitted. Anything over 1/4" must be beveled or ramped.                      Accessible Routes</p> <ul style="list-style-type: none"> <li>• Clear Width <a href="#">[403.5.1]</a> 36" wide minimum</li> </ul> <p><a href="#">Passing Spaces [403.5.3]</a> An accessible route with a clear width less than 60" shall provide passing spaces that are 60" wide.</p>	<p><b>Recommendations:</b> If the park is used, or games are hosted at night, provide lighting along the walkways to park elements.</p>

Scope Item	As stated in the plan	<b>Guidelines &amp; Standards</b> <a href="#">Universal Design (UD)</a> <a href="#">Americans with Disabilities Act (ADA)</a> <a href="#">Architectural Barriers Act (ABA)</a>	SAIL Comments and/or Recommendations
<p><b>Park features:</b></p> <ol style="list-style-type: none"> <li>1. Picnic tables</li> <li>2. Landscaping</li> <li>3. Bike rack</li> <li>4. Trash and recycling receptacles</li> </ol>	<p><b>Picnic Tables:</b> Three picnic tables are proposed near the tennis court and softball field.</p> <p><b>Landscaping:</b> Native plants and landscaping are proposed throughout the park</p> <p><b>Bike rack:</b> One bike rack is proposed near the entrance to the park</p> <p><b>Trash and recycling receptacles</b> will be provided throughout the park.</p>	<p><b>Picnic table:</b></p> <p><b>UD: Gathering/Respite Areas and Elements: Pavilions, Tables, Benches, etc.</b></p> <ul style="list-style-type: none"> <li>• Accessible seating is on firm, stable surfaces and connected to sidewalks and accessible routes.</li> <li>• Tables with roll-under clearance are present.</li> </ul> <p><b>ADA- <a href="#">Outdoor Constructed Features Along Trails F247.5</a></b></p> <p>When outdoor constructed features, such as picnic tables, or trash and recycling receptacles, are provided, at least 20 percent, but no less than one, of each type of element must comply <b><a href="#">Knee and toe Clearance 305.4</a></b></p> <p>The table should provide at least 27 inches of vertical clearance and at least 9 inches of knee depth under the table surface</p> <p><a href="#">Planning and Design for Alterations, Chapter 5 - Model Sidewalks (Landscaping # 13 and Bike racks #16)</a></p> <p><b>Landscaping:</b> Maintain appropriate sight distances. Use low ground cover and similar plantings so as not to</p>	<p><b>Recommendations:</b></p> <p><b>Picnic Table:</b></p> <p>Picnic units with mobility features don't have to be identified by signs. Entities should provide information on the location of picnic units with mobility features on websites, in brochures, and at bulletin boards or information kiosks at the park.</p>

Scope Item	As stated in the plan	<b>Guidelines &amp; Standards</b> <a href="#">Universal Design (UD)</a> <a href="#">Americans with Disabilities Act (ADA)</a> <a href="#">Architectural Barriers Act (ABA)</a>	SAIL Comments and/or Recommendations
		<p>obstruct sightlines for pedestrians and vehicle operators.</p> <p><b>Bike Rack:</b> Locate outside pedestrian access route (PAR). Orient so bikes on rack are not encroaching on PAR.</p> <p><b>Trash and recycling receptacles:</b>  <b>UD – Gathering Areas and Elements</b></p> <ul style="list-style-type: none"> <li>Locate waste receptacles on firm, level, and stable clear ground spaces that are connected to accessible routes.</li> </ul> <p><b>ABA – Outdoor Constructed Features</b>                      Clear Ground Space <a href="#">[1011.2]</a>                      Trash Receptacles – 36” x 48” positioned for forward approach to the opening or 30” x 60” for a parallel approach to the opening.</p> <p>Operation <a href="#">[309.4]</a> Operable parts, such as a handle required to open the trash or pet litter receptacles, shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. Force required to activate operable parts shall be 5 pounds maximum.</p>	<p><b>Landscaping:</b> Continually trim any overgrown landscaping to ensure it does not extend into the accessible route of travel at the park.</p> <p><b>Bike rack:</b> Ensure the bike rack is connected to the accessible route.</p> <p><b>Trash and recycling receptacles:</b>                      Use trash receptacles with an open side or open top, as opposed to a lid on top. A heavy lid can be a barrier to accessibility</p>

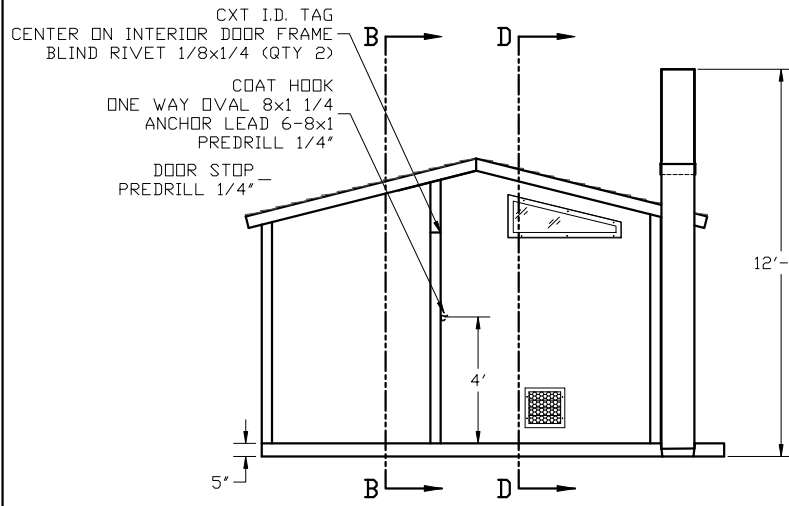
Scope Item	As stated in the plan	<p align="center"><b>Guidelines &amp; Standards</b>  <a href="#">Universal Design (UD)</a>  <a href="#">Americans with Disabilities Act (ADA)</a> <a href="#">Architectural Barriers Act (ABA)</a></p>	SAIL Comments and/or Recommendations
<p><b>Softball field and tennis court</b></p>	<p>A softball field with fencing, dugouts, and accessible bleacher seating is proposed.</p> <p>A multi-sport tennis court is proposed.</p>	<p><b>Softball field: UD: – Sports Fields</b></p> <ul style="list-style-type: none"> <li>• Benches with companion spaces should be present. Each accessible seating space provided should be 64 inches long and 48 inches wide.</li> <li>• Seating should not have reflective or glossy surfaces to limit glare.</li> <li>• There should be a firm, stable, and level concrete or similar surface between the seating areas and the field or court.</li> </ul> <p><b>Tennis Court:</b>  <a href="#">ADA: Chapter 10, court sports:</a>                      Where courts are provided, an accessible route must connect on both sides of the court.</p> <p>ADA: <a href="#">Clear Ground Space 305.2</a>                      Provide 30"x48" of clear ground space next to each bench at the tennis court, see diagram to the right.</p>	<p><b>Recommendations:</b></p> <p><b>Tennis Court:</b></p> <ul style="list-style-type: none"> <li>• Provide two benches, one on each side of the tennis court.</li> <li>• Ensure each bench is connected to the accessible route.</li> <li>• Provide clear ground space adjacent to each bench to accommodate a person using a wheelchair, as shown in the diagram below.</li> </ul>  <p align="center"><b>ACCESSIBLE BENCH</b></p> <p>Source: <a href="#">U.S. Access Board, ABA standards, Chapter 10, Sports Facilities, Benches</a></p>

Scope Item	As stated in the plan	<p align="center"><b>Guidelines &amp; Standards</b>  <a href="#">Universal Design (UD)</a>  <a href="#">Americans with Disabilities Act (ADA)</a> <a href="#">Architectural Barriers Act (ABA)</a></p>	SAIL Comments and/or Recommendations
<p><b>Fishing pier and beach mat</b></p>	<p>An accessible fishing pier is proposed.</p> <p>A Mobi-Mat beach mat will extend into the water, providing visitors access to Silver Lead Creek.</p>	<p><b>Fishing pier:</b> ADA Chapter 10, fishing piers and platforms. Include the following accessible features:  <a href="#">Accessible route</a> 36" or wider  <a href="#">Clear ground space</a> 30" by 48" minimum on the pier  <a href="#">Turning space</a> must have at least one turning area, either a 60" turning space or T-shaped space, to allow a person using a mobility device or wheelchair to make a 180 degree turn.  <a href="#">Gangway</a> must be designed to provide for a maximum 1:12 (8.33%) slope but are not required to be longer than 30 feet in length.  <a href="#">Transition plate</a> are sloping pedestrian walking surfaces located at the end of a gangway. Provide a firm and stable transition between the ground surface and the fishing pier.  <a href="#">Handrails:</a> at least 25 percent of the rails must be 34 inches or less in height above the ground or deck so a person using a wheelchair or other mobility device has the opportunity to fish (see diagram at right).  <a href="#">Edge Protection</a> must be provided and extend a minimum of 2 inches above the ground or deck surface. This protection will prevent persons using wheelchairs or other mobility devices from slipping off the pier or platform.</p>	<p><b>Recommendations:</b></p> <p><b>Fishing Pier:</b></p> <ul style="list-style-type: none"> <li>• Include any information about the fishing pier and the beach mat on the information sign, websites and in brochures about the park.</li> <li>• Consider partnering with local organizations to provide adaptive fishing equipment at the park.</li> </ul> <div data-bbox="1381 711 1942 1128" data-label="Diagram"> <p align="center">RAILING HEIGHTS AND CLEAR SPACE</p> </div> <p>Source: <a href="#">ADA Chapter 10, fishing piers and platforms, rails</a></p>

Scope Item	As stated in the plan	<b>Guidelines &amp; Standards</b> <a href="#">Universal Design (UD)</a> <a href="#">Americans with Disabilities Act (ADA)</a> <a href="#">Architectural Barriers Act (ABA)</a>	SAIL Comments and/or Recommendations
		<p><b>Beach Mat:</b> <a href="#">ABA, Chapter 10, Beach access routes</a>                      Connect the beach access route to the normal recreation water level                      Surface – firm &amp; stable                      Clear width – 60 inches minimum                      Obstacles – no higher than one-half inch in height                      Openings – no larger than a one-half-inch diameter sphere                      Slope – less than 10%. Cross slope not steeper than 2%; resting intervals should be provided with steeper slopes.</p>	<p><b>Beach mat:</b> As water levels allow, extend the beach mat into the water rather than stopping at the sand. Beach mats that do not extend to the water limit how people with disabilities can fully access and use the beach.</p> <p>Continuously monitor and maintain the beach mat to eliminate hazards such as excess sand and dirt.</p> <p>When the off-season approaches, remove the beach mat and store it.</p>

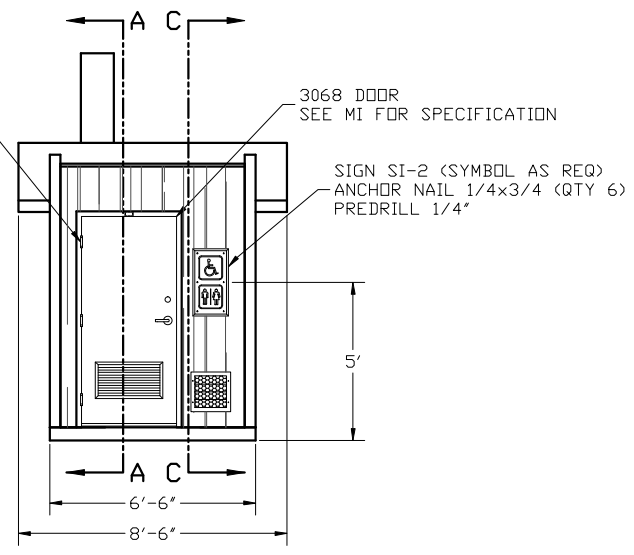
Scope Item	As stated in the plan	<b>Guidelines &amp; Standards</b> <a href="#">Universal Design (UD)</a> <a href="#">Americans with Disabilities Act (ADA)</a> <a href="#">Architectural Barriers Act (ABA)</a>	SAIL Comments and/or Recommendations
<b>Vault toilet</b>	A vault toilet is proposed between the softball field and the tennis court.	<p><b>UD – Restrooms</b>                      Indicate accessible restrooms in a variety of ways other than signs, including visual and tactile icons and simplified graphics.</p> <p>90” x 90” clear floor space around the toilet that contains no other elements or fixtures                      Toilet paper dispensers over the grab bars lower than 48” above finished floor.</p> <p><b>ADA – Clear Width 404.2.3</b>                      The doorway width of the vault toilet should measure a minimum of 32” wide or wider. For the most accessible configuration of a vault toilet at the park, review the <a href="#">DNR Standard Construction Plans for State Forest Campground- Vault Toilet Designs.</a></p>	<p><b>Recommendations:</b>                      Ensure the vault toilet is connected to the accessible route.</p> <p>Provide a flush transition between the ground surface and vault toilet pad.</p> <p>Vault toilets often have hinged doors with springs that cause the door to close faster than a user can comfortably enter or exit. Adjust the hinge to allow for a slower door closing speed. Doing so makes it easier for individuals to use the restroom independently.</p>





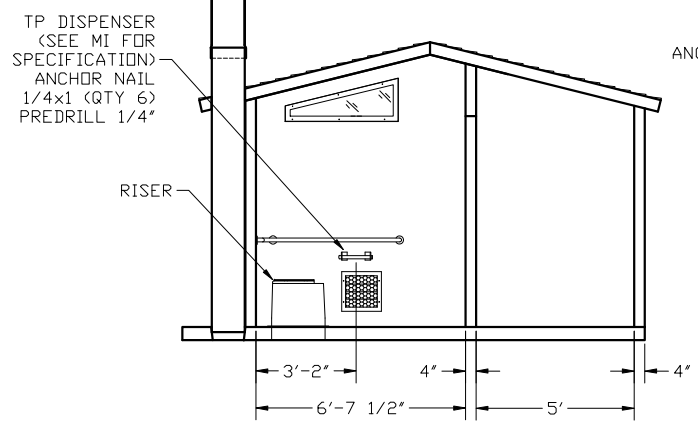
SECTION A - A

SPRING HINGE 4.5x4.5 (TYP 3 PLCS)



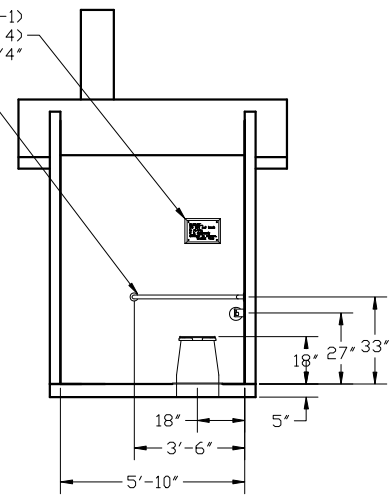
SECTION B - B

FOR REFERENCE ONLY



SECTION C - C

SIGN (SI-1) ANCHOR NAIL 1/4x3/4 (QTY 4) PREDRILL 1/4"  
GRAB BAR ANCHOR NAIL 3/16x7/8 (QTY 9) PREDRILL HOLE 3/16" DIA



SECTION D - D

EMBEDDED MATERIALS			
ITEM	QTY	ITEM	QTY
RISER	1	ONE WAY OVAL 8x1 1/4	2
GRAB BAR	1	ANCHOR LEAD 6-8x1	2
TP DISPENSER	1	BLIND RIVET 1/8x1/4	2
TOILET PAPER ROLL	2-3	3068 DOOR ASSEMBLY	1
COAT HOOK	1	SPRING HINGE 4.5x4.5	3
DOOR STOP	1		
SI-1	1		
SI-2	1		
CXT I.D. TAG	1		
ANCHOR NAIL 1/4x1	6		
ANCHOR NAIL 1/4x3/4	10		
ANCHOR NAIL 3/16x7/8	9		
CU. FT. CONC.		SQ. FT. W.W.F.	APPROXIMATE WEIGHT



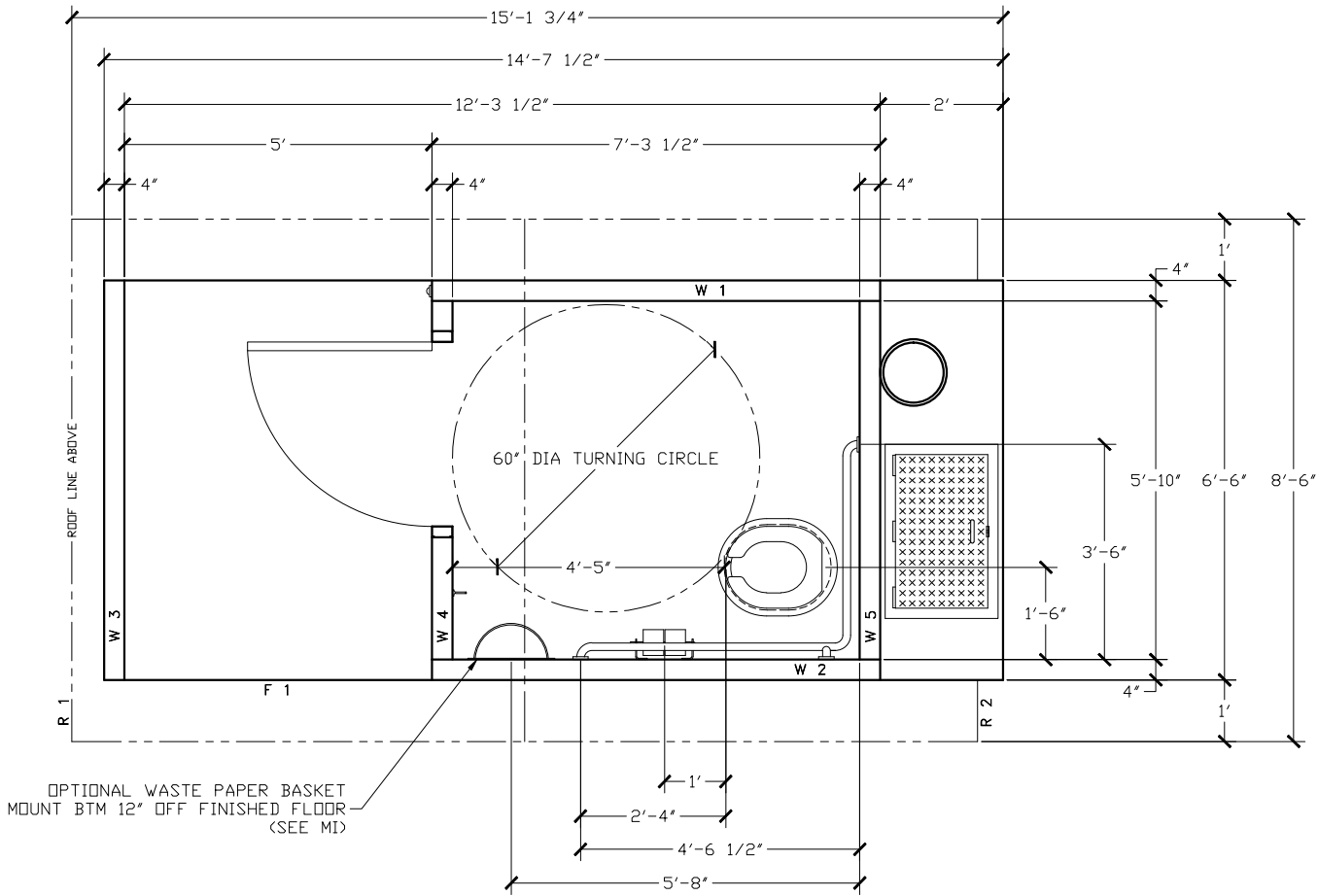
PROJECT TITLE  
GUNNISON THRU SCREEN LH  
CXT STANDARD BUILDING

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REV.	DESCRIPTION	APPROVAL	DATE
SCALE	1/4"=1'-0"	DATE	07-19-16
DRAWN		FILE NO.	PD-G03
CHECKED		PLOT	48

INTERIOR ELEVATIONS

DWG NO. G-03	SHEET	REV.
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FOR  
REFERENCE  
ONLY



PROJECT TITLE  
GUNNISON THRU SCREEN LH  
CXT STANDARD BUILDING

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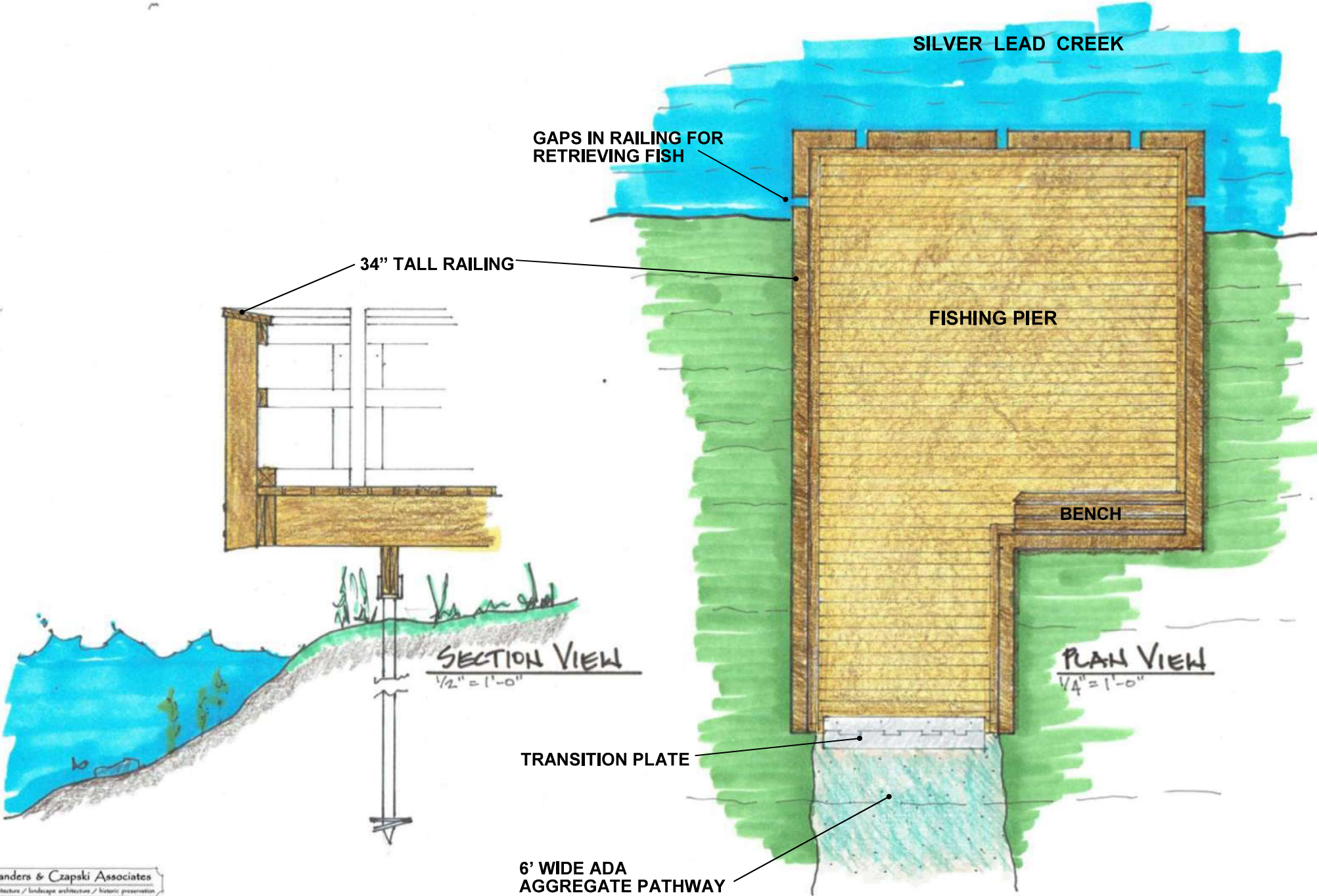
CXT Incorporated


REV.	DESCRIPTION	APPROVAL	DATE
SCALE	1/2"=1'-0"	DATE	07-19-16
DRAWN	FILE NO.	PD-G04	
CHECKED	PLOT	24	

FLOOR PLAN

DWG NO.	SHEET	REV.
G-04		

Fishing Pier



# Litter Receptacles

## 132 LR Series

- 32 gal each
- Engraved tops
- 2" x 4" slats available

Frame Only  
Southern Yellow Pine Slats  
Recycled Plastic Slats



Recycled Plastic



Southern Yellow Pine Slats

- Recycled plastic or
- Pressure Treated Yellow Pine
- Lids & Liners sold separately

### Freestanding

**132LRP** 36 Lbs  
**132LRSYPP** 98 Lbs  
**132LRRPP** 102 Lbs

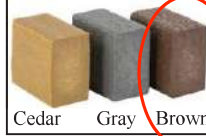
### Surface Mount

**132LRSM** 39 Lbs  
**132LRSYPSM** 111 Lbs  
**132LRRPSM** 105 Lbs

### In Ground

**132LRIG** 42 Lbs  
**132LRSYPIG** 114 Lbs  
**132LRRPIG** 108 Lbs

### Recycled Plastic:



Cedar Gray Brown



**CP32** 11 Lbs  
**CG32** 13 Lbs  
**CG32LID** 3 Lbs



Plastic Dome Lid  
**DLMP32-55**  
24" ID, 10 Lbs  
**\$105.00**

### Plastic Dome Colors:



Red Yellow Blue Green Gray Brown Black



Galvanized Dome Lid  
**DLG55**  
23 3/4" ID, 12 Lbs  
**\$191.00**

*Best Selling Litter Receptacle*

## Triple Square Bin Recycling Center

- 96 Gallon Total
- 32 gal each
- Engraved tops
- 1" x 4" slats available
- Gray, Cedar and Green
- Heavy-Duty Zinc Coated Hardware
- Liners sold separately

**JP3SRC** 3-Square Bins 230 Lbs  
**JP32LINER** 32 gal. Liner 6 Lbs

### Recycled Plastic:



Cedar Gray Green



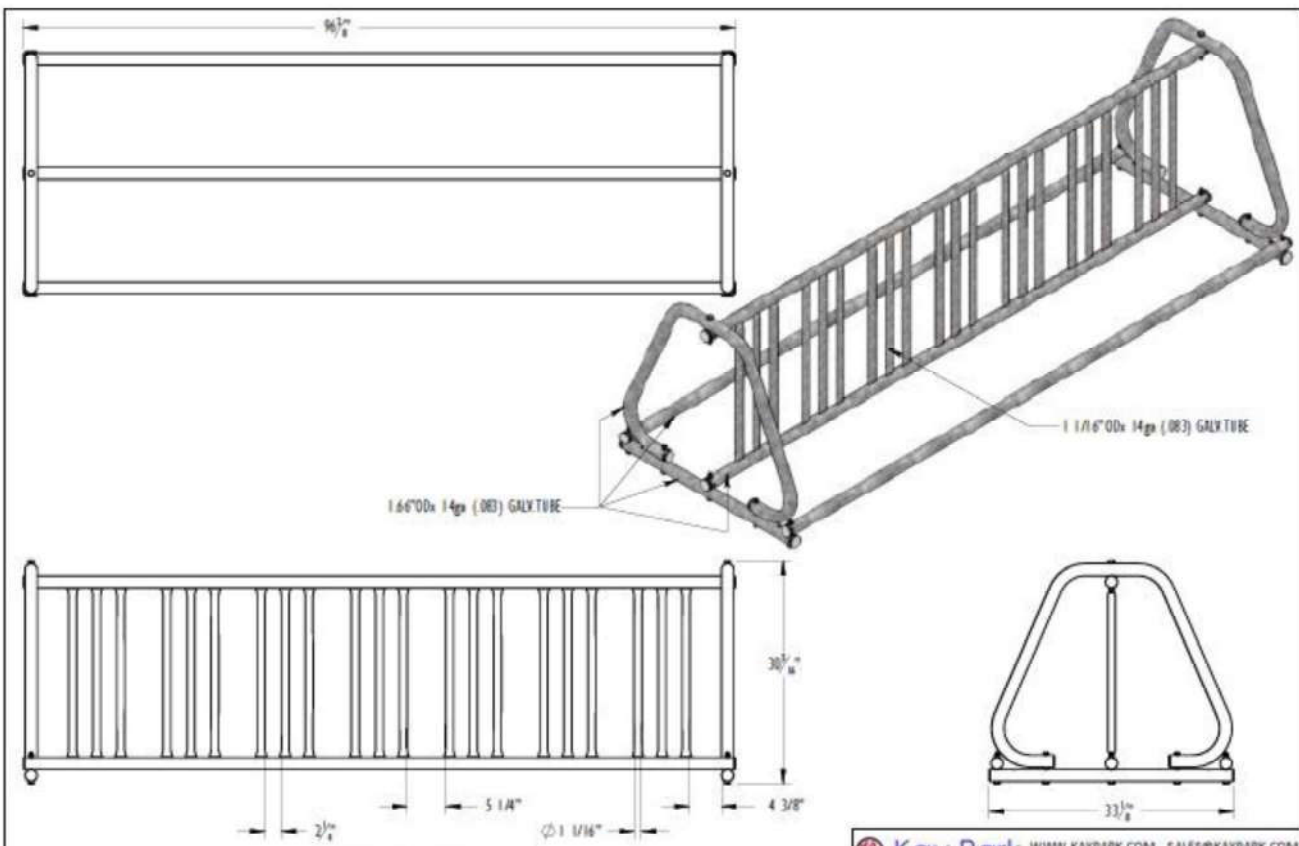
## Square Bin Recycled Plastic Recycling Container

- 32 gal
- Engraved tops
- 1" x 4" slats
- Gray, Cedar and Green
- Liners sold separately
- Specify - Glass, Cans, Bottles Paper, Plastic, etc.
- Place multiple squares side by side to create a recycling center

**JP32SRC** 32 Gallon Receptacle 90 Lbs  
**JP32LINER** 32 gal. Liner 6 Lbs



*Recycling Do Your Part  
Keep It Green*



14 SPACES (TEACH SIDE)  
 ALL WELDS ARE CLEANED, COLD GALVANIZED & PAINTED

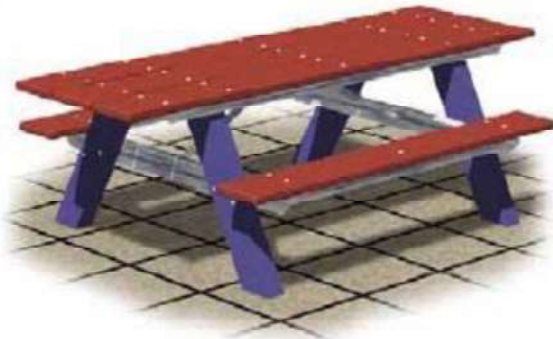
		WWW.KAYPARK.COM 800-553-2476	SALES@KAYPARK.COM JANESVILLE, WI
DESC.	8" DOUBLE "K" FRAME BIKE RACK (GALVTUBE FRAME)		
MODEL NUMBER.	5082	WT.	98 lbs
DRAWN BY	PAVEL	DATE	11/29/2011 Sheet 1 of 1
		SCALE	NONE

CONFIDENTIAL DRAWING AND INFORMATION IS NOT TO BE COPIED OR DISCLOSED TO OTHERS WITHOUT THE CONSENT OF KAY PARK. SPECIFICATIONS ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Part to Part or Assy - 5082

3D/CADD/PROJ/SOLDWORKS/Bray & Parks/S Series As

Configuration - Rev 0



*Model AT/U-6PR/E1 6 ft. Accessible A-Frame Rectangular Table  
with Blue Recycled Plastic Legs and Red Recycled Plastic  
Top and Seat Planks*

- Traditional A-Frame design
- Extended one foot on each end for wheelchair accessibility at both ends
- Sturdy 4" x 6" Recycled Plastic Legs
- 100% Recycled Plastic Seat and Top Planks with solid color and U.V. stabilizer for ultraviolet protection
- Pregalvanized steel channel cross-member
- Pregalvanized steel channel

**SPECIFICATIONS:**

- AT Series end frames are constructed from two 4" x 6" nominal sized timbers forming the "A" with ends cut at angles to provide firm contact with ground surface. Legs are connected at top by a 10 ga. x 2" x 2" formed pregalvanized steel angle which also provides attachment of table top planks. A formed pregalvanized 10 ga. x 1-3/4" x 4" steel channel connects legs at seat height and extends beyond legs to provide mounting and support for seat planks.
- Table is supported by diagonal braces of 1-5/16" O.D. pregalvanized steel pipe that connect to a die-formed steel channel designed to align and provide attachment to the table top.
- Model AT/W-6PC/E1 has a nominal seat length of 72" and a nominal top length of 96".
- Table top extends 1 ft. beyond seats on each end to provide the ADA recommended wheelchair clearances of: 30" wide, 27" under table (ground to bottom of table top), and 24" total knee and toe clearance (19" + 5") at both ends.
- All galvanized fasteners are provided for assembly.
- **Standard:** Tops and seats are made of 100% Recycled Plastic molded into 2" x 10" nominal sized planks with solid Cedar colored (indicated by "PC" in model no., e.g. AT/W-6PC/E1) formed throughout and a U.V. stabilizer added for ultra-violet protection.
- **Standard:** Leg timbers are made of 100% Recycled Plastic

# SANDERS & CZAPSKI ASSOCIATES, PLLC

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ARCHITECTURE / LANDSCAPE ARCHITECTURE / HISTORIC PRESERVATION

March 19, 2026

Matt Lubejko  
Water Resources Division  
Department of Environment, Great Lakes & Energy  
1504 W. Washington Street  
Marquette, MI 49855

Re: West Branch Township – Meyland Park  
Michigan Natural Resources Trust Fund Application TF26-0039

Dear Matt,

I hope this letter finds you well. I see that you are listed as the WRD contact for projects in Marquette County. We are representing West Branch Township in the submission of a grant application for the development of a new park on the grounds surrounding their township hall at the intersection of Townhall Road and County Road 545 due west of Skandia. The project includes a proposed barrier free fishing pier and also barrier free access to a swimming beach on the Silver Lead Creek. I have attached a copy of the proposed park development plan and a sketch of the proposed fishing pier.

We understand that the fishing pier will require a permit under Inland Lakes and Streams and also for any wetlands that may need to be traversed. The swimming access is in an area that is used as a sand trap and has been maintained by Trout Unlimited most recently. We plan to use a 'Mobi-Mat' to allow a wheel chair to reach the water's edge. Mobi-mat is a thin open mesh material that allows a wheel chair to traverse sandy soil to get to the waters edge. It will be rolled up away from the water for the winter. One thing we would like to explore is the placement of a section of pre-cast concrete slab out into the water so a wheel chair could roll right out into the water. It would be constructed similar to a boat access ramp, but on a much smaller scale, approximately 6 feet wide.

If this grant application is successful, the permitting would likely be started in the summer of 2027. We aren't looking for any binding opinion about the swimming access or the proposed fishing pier but would be interested your general thoughts about the swimming access pad placed in the water. I am available anytime at 906-458-2209 or by email at [bill@sanders-czapski.com](mailto:bill@sanders-czapski.com).

Sincerely,



Bill Sanders, ASLA  
Landscape Architect / Principal  
Sanders & Czapski Associates, PLLC

Enclosure: Meyland Park – Project Development Plan

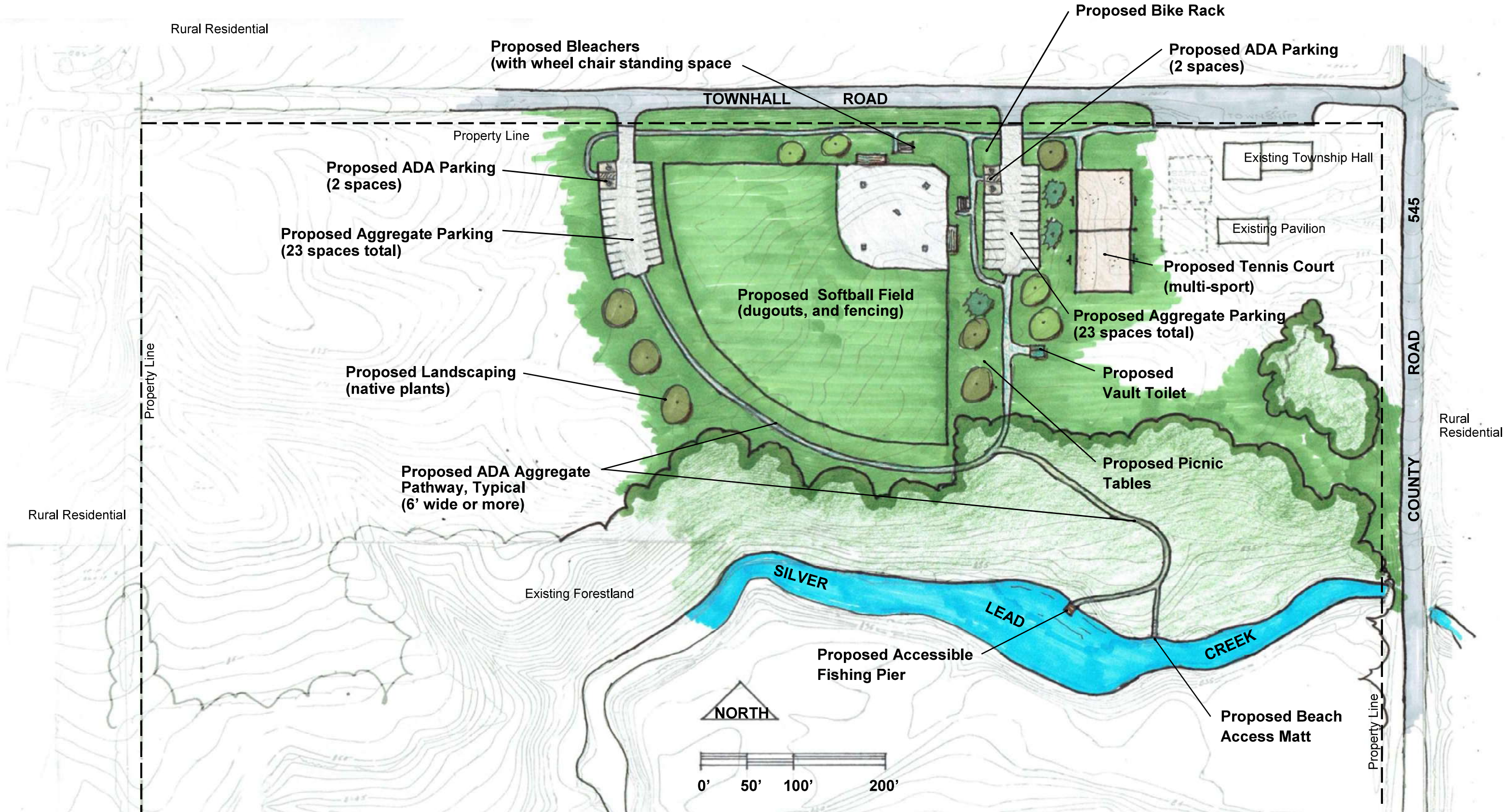
Cc: Kris Shaw – West Branch Township Supervisor

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105 Country Lane / Marquette, MI 49855

Bill: 906-458-2209

Ken: 906-236-3341

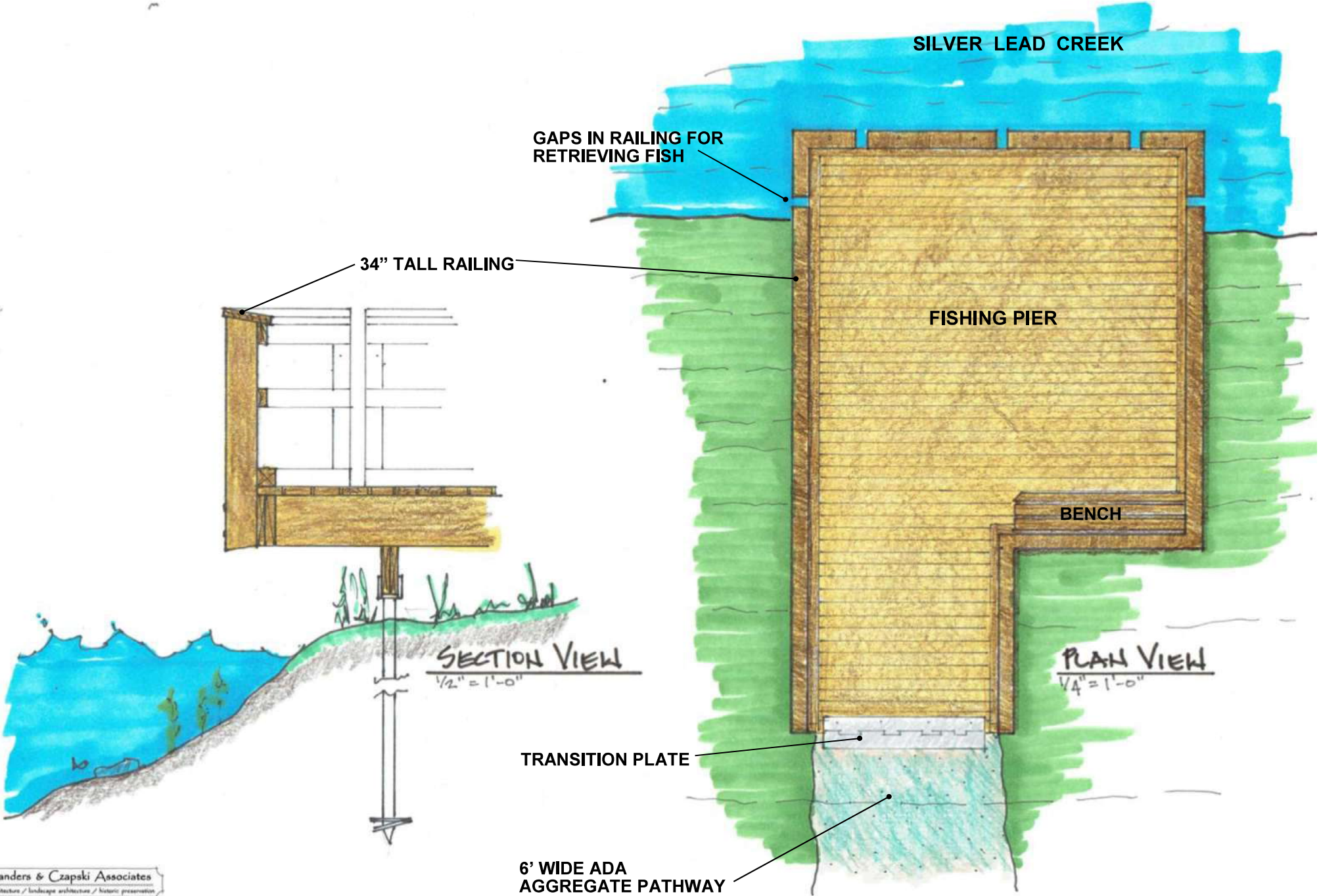


# West Branch Township Meyland Park

Marquette County, Michigan

Project Development Plan  
 TF26 - 0039 March 9 2026

Fishing Pier



# Additional Information

## Instructions:

1. Click **Save** to save changes.
2. See the Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Provide the information listed below, as applicable, and any other information you believe will give us a more complete understanding of your proposed project and assist us in evaluating your application.

- 1) Explain the circumstances under which you closed, sold, or transferred control of any parkland or recreation facilities within your park system.
- 2) List any parks within your system for which you have a "residents only" policy.
- 3) Discuss any health advisories for the water bodies accessed by your project. Describe how these advisories will affect the use of the site and your proposed facilities.

*West Branch Township has never closed, transferred or sold parkland or recreation facilities.*

*There are no residents only park in West Branch Township. The Meyland Park lands are open and accessible to residents and visitors alike.*

*We are not aware of any specific health advisories for the project location on the Silver Lead Creek. However, we are aware of advisories near the Silver Lead Creek, 'near K.I. Sawyer', and the lower Chocoday River. As part of project design, we will follow any advisories issued by the Department of Health and Human Services, such as their Eat Healthy Fish Guide, as well as any advisories provided by the Department of Natural Resources.*

*I hereby certify that I am an official of the applicant agency and am empowered to make the necessary commitments to apply for this grant. I also certify that I understand all of the commitments and responsibilities listed in the Michigan Natural Resources Trust Fund Application Guidelines (IC1905).*

Kris Shaw

Mar 27 2026 2:35PM

Authorized Official

Date